



GARDEN REACH SHIPBUILDERS & ENGINEERS LTD.

गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड
(A GOVERNMENT OF INDIA UNDERTAKING)
(भारत सरकार का प्रतिष्ठान)

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CIN सी आई एन: L35111WB1934GOI007891

NOTICE INVITING TENDER (NIT)

निविदा आमंत्रण सूचना

Garden Reach Shipbuilders & Engineers Limited is a **leading Warship Builders and Engineering Product Company**, invites interested, reputed, resourceful and financially solvent contractors and subcontractors to submit **single stage two part (Part I- Techno-Commercial & Part II- Price) bids** through e-tendering mode for the work package as per following bid document.

NIT No. निविदा संख्या :	SCC/AJK/OT/DECORATION/028/ET-1888.	Date : 12.08.2022
Job Title कार्य का नाम :	"Rate Contract for Decoration and Event Management work at GRSE" as per SOTR Ref. No. ADMIN/DECORATOR/GRSE/22-24 (ANNEXURE-I).	
Tender issuing Dept. बिभाग द्वारा जारी :	Contract Cell (संविदा बिभाग) GRSE Main	

ARTICLE 1 अनुच्छेद-1: SCHEDULE OF CALENDAR DATES समायावली की अनुसूची :

SCHEDULE सारणी		
Pre Bid Meeting बोली-पूर्व बैठक (यदि लागु है)	Not Applicable	
Tender Due Date निविदा जमा की अंतिम तिथी	01/09/2022	12:00 hrs.
Tender Opening Date (Part I) निविदा खुलने की तिथी	02/09/2022	14:00 hrs.
Offer Validity Period minimum ऑफर की नियुन्तम वैधता अवधी	90 days from Tender due date	

ARTICLE 2 अनुच्छेद-2: COMMERCIAL REQUIREMENT FOR THE NIT निविदा की ब्यवसायिक आवश्यकता :

FEES / DEPOSITS	
Tender Fee (refer clause 03 of STAC) निविदाप्रपत्र मुल्य (स्टैक के परिछेद 3 मे उदधृत)	Rs.500/- (INR Five Hundred only)
Earnest Money Deposit (EMD) (refer clause 04 of STAC) (बयाना राशि जमा) (स्टैक के परिछेद 04 मे उदधृत)	Rs.2,97,000/- (Rs. Two Lakhs Ninety Seven Thousand only)
Security Deposit (SD) प्रतिभूति	One time deposit Rs.50,000/-
Liquidity Damage परिनिर्धारित नुकसान	As per NIT
Billing Frequency बिल करने की अवधी	On Completion of event
Evaluation of L1 एल1 का मूल्यांकन	Totality basis

Note:- Bidders are required to submit EMD amount as Bid Security in the form of DD/ Pay Order against this tender as per the Clause Ref. (2) of STAC, Enclosure-2. In case of withdrawal of the bid/ fail or refuse to execute the contract / fail or refuse to furnish the security deposit, the EMD shall liable to be forfeited. MSE/NSIC registered firms having the tendered service listed in their MSE document will be eligible for exemption from submitting the EMD.

Non-submission of EMD or a valid MSE/NSIC certificate may lead to offer rejection.

The submission of EMD instrument is MANDATORY for joint-venture or consortium of two or more firms and there shall be no exemption applicable against submission of NSIC/MSE certificates by the firms.

ARTICLE 3 अनुच्छेद-3: ANNEXURES FORMS PART OF THIS TENDER निविदा की संलग्नक प्रपत्र:

ARTICLES ENCLOSED FORMING PART OF THIS e-TENDER ई-निविदा अंतर्गत संलग्नक परिच्छेद		
Annexure 1 संलग्नक-1	Statement of Technical Requirement (SOTR)	Yes
Annexure 2 संलग्नक-2	GRSE Standard Terms And Conditions (STAC) (please refer www.grse.in)	Yes
Annexure 3 संलग्नक-3	Format for Technical Eligibility Criteria	Yes
Annexure 4 संलग्नक-4	Format for Financial Eligibility Criteria	Yes
Annexure 5 संलग्नक-5	Format for Self-Certification for not having blacklisted	Yes
Annexure 6 संलग्नक-6	Format for – Non Disclosure Agreement (please refer www.grse.in)	No
Annexure 7 संलग्नक-7	Format for – Disclosure by sub-contractor of existing work load and proposed execution plan of this tendered job (please refer www.grse.in)	No
Annexure 8 संलग्नक-8	Fire & Safety Guidelines (please refer www.grse.in)	Yes
Annexure 9 संलग्नक-9	Special condition of contract (please refer www.grse.in)	Yes
Annexure 10 संलग्नक-10	Contractors Responsibility (please refer www.grse.in)	Yes
Annexure 11 संलग्नक-11	General Requirement (please refer www.grse.in)	Yes
Annexure 12 संलग्नक-12	Check List for Bill submission (please refer www.grse.in)	Yes
Annexure 13 संलग्नक-13	Format for – Bank Guarantee Format for Material Guarantee, SD and PBG (please refer www.grse.in)	No
Annexure 14 संलग्नक-14	Format for – Bank Guarantee Format for SD (please refer www.grse.in)	Yes
Annexure 15 संलग्नक-15	Format for – Bank Guarantee Format for PBG (please refer www.grse.in)	No
Annexure 16 संलग्नक-16	Format for – Indemnity Bond (please refer www.grse.in)	No
Annexure 17 संलग्नक-17	Guide line for Bank Guarantee (please refer www.grse.in)	Yes

ARTICLE 4 अनुच्छेद-4: DOCUMENTS TO BE UPLOADED अपलोड हेतु दस्तावेज:

Self-Attested documents are to be scanned and uploaded with Part I of e-bid ई-बिड के भाग-1 के साथ स्कैन एवं अपलोड हेतु स्वअभिप्रामाणित दस्तावेज		
1	DD/PO or MSME/NSIC Exemption certificate towards tender fee	Yes
3	Technical Acceptance format as available with NIT after being downloaded and filled up	Yes
4	Commercial Acceptance Format as available with NIT after being downloaded and filled up	Yes
5	Documents meeting the Technical Eligibility Criteria as per format	Yes
6	Documents meeting the Financial Eligibility Criteria as per format	Yes
7	Audited/Certified Annual Accounts and Annual Report for immediate last three years in support of Financial Eligibility.	Yes
8	PAN/TAN, GST, Labour License Certificate, Registration Certificate of the Company with ROC	Yes
9	Copies of registration with PF, ESI Authorities	Yes
10	Partnership Deed / Memorandum and the Article of Association of the firm confirming partners and lead partner	Yes
11	Joint Venture Agreement / Memorandum of Understanding with Power of Attorney in favour of lead member.	Yes
12	Government E-Market Place (GeM) registration certificate with Unique GeM Seller ID	Yes

- a. Registered Vendors with GRSE need not upload documents at Sl. No. 8 above, if valid documents already submitted / available with GRSE Vendor Registration Cell. **Bidders should mention Unique GeM Seller ID in COMMERCIAL MATRIX.**
- b. Winning Bidder may submit ink signed hard copy of all above documents, prior to issuance of PO.

ARTICLE 5 अनुच्छेद-5: DOCUMENTS IN PHYSICAL FORM TO SUBMIT वास्तविक प्रपत्र जो जमा करने हैं:

PHYSICAL SUBMISSION		
1	Tender Fee instrument	Within 03 days from opening of Part I bid
2	EMD Instrument	Within 03 days from opening of Part I bid
NOTE:	If instruments submitted through demand draft, the same to be drawn in favour of :	GARDEN REACH SHIPBUILDERS & ENGINEERS LIMITED
	The demand drafts should be payable at	<u>Kolkata</u>

- a. Above original Negotiable Instruments as stipulated, to reach to **SR. MGR (Contract), Contract Cell, Commercial Department, New Building complex, 1st Floor, GRSE Main Unit, 43/46, Garden Reach Road, Kolkata-700 024** within stipulated period as indicated above in a sealed envelope with tender number and job duly superscripting on it.

ARTICLE 6 अनुच्छेद-6: JOB EXECUTION SCHEDULE कार्य निष्पादन सूची:

(A) **Tenure of Contract अनुबन्ध का समय:** The contract shall be valid for a period of 02 (Two) years from the date of placement of LOA/PO (whichever is earlier). Individual purchase order will be issued against rate contract for each event on as and when requirement basis. Contract period may be extend for another one year with same rate & terms and conditions on mutual consent.

(B) **Job Starting Date कार्य आरम्भ तिथी:** Job starting date will be mentioned in the PO/LOA/letter by Admin Dept. or their nominated representatives.

(C) **Job Completion date कार्यसमाप्ति तिथी:** The contract shall remain valid for a period of 02 (Two) years. However individual job of the event must be completed at least 12 hrs. before event date.

ARTICLE 7 अनुच्छेद-7: JOB EXECUTION कार्य निष्पादन:

Job is to be carried out strictly as per SOR and in case of doubt, instructions of the Officer in-charge (Admin Dept.) is to be followed.

ARTICLE 8 अनुच्छेद-8: GURANTEE & WARRANTEE गारंटी एवं वारंटी: Not Applicable.

ARTICLE 9 अनुच्छेद-9: PRICE मूल्य:

Price quoted will be firm and fixed for the entire contract period till completion of work awarded during valid contract period. GST is to be indicated separately and will be paid extra. No escalation whatsoever will be considered under any circumstances within the stipulated period of contract.

ARTICLE 10 अनुच्छेद-10: ESCALATION मूल्य वृद्धि: Not Applicable

ARTICLE 11 अनुच्छेद-11: UNREASONABLE QUOTES अतर्कसंगत भाव:

- i. In case the price of L1 bidder is found to quote unreasonably low and/or express desires to withdraw from the tender then such bid will be cancelled and punitive action will be taken as per Bid Security Declaration.
- ii. However, in case the L1 Bidder agrees to take-up the job with such unreasonable low quote, lower by 30% or more than estimate and also if the difference in price between L1 & L2 is 30% or more, then the quoted price to be analyzed w.r.t. tender requirement and if the L1 bidder fails to justify their quoted rate, the obtained L1 quote will be rejected & the next quote will be considered as L1.

ARTICLE 12 अनुच्छेद-12: OFFER VALIDITY प्रस्ताव की वैधता:

Offer should be valid for 90 days from the date of opening of Part-I bid i.e. Techno-commercial bid. Under exceptional circumstances GRSE may request for extension of price validity, beyond 90 days against valid reason.

ARTICLE 13 अनुच्छेद-13: CONDITIONAL OFFER सशर्त प्रस्ताव:

Conditional offers w.r.t. SOR will not be accepted. However, in case of bidder wish to deviate on any / same commercial terms & conditions, then separate deviation statement has to be uploaded along with Part-I bid. However, GRSE reserves the right to accept / reject the deviations / bid with deviations after giving reasonable opportunity to the Bidder.

ARTICLE 14 अनुच्छेद-14: DETERMINATION OF L1 एल-1 का चयन:

L1 vendor will be determined based on totality in Price-Bid. However in case of loading the price due to any deviation against the tender, GRSE will evaluate L1 bidder offline, considering all applicable loading factors decided during TNC / CNC proceedings on quoted price.

ARTICLE 15 अनुच्छेद-15: BOQ बी ओ क्यू:

BOQ as part of SOTR given in the tender is tentative. Actual requirement of job during the period of contract to be mentioned in the PO. The selected Bidder has to execute the required quantity at same rate and terms & Condition. BOQ consists following items:-

Sl.	Description	Qty.	UOM
1	Tarpaulin shed with ceiling on bamboo posts & frame works	1	Sq. ft.
2	Darbari Sahamiana 30Ft x 20 Ft	1	Sq. ft.
3	German Hanger with wooden base	1	Sq. ft.
4	German Hanger without wooden base	1	Sq. ft.
5	German Hanger with wooden base	1	Sq. ft.
6	German Hanger without wooden base per Sqr Ft A/C	1	Sq. ft.
7	Raichak Canopy Mrg15 Rt.	1	Sq. ft.
8	Hard roof enclosure PVC/AI/ Acrylic sheet	1	Sq. ft.
9	Wooden raised platform 1.5' ht / 3' ht	1	Sq. ft.
10	Wooden raised platform 4' ht / 6' ht	1	Sq. ft.
11	Wooden raised platform 10' ht / 12' ht	1	Sq. ft.
12	Wooden platform on slope ground	1	Sq. ft.
13	Rostrum with staircase shed of 6' height	1	Sq. ft.
14	Two tier Bar Counter	1	Sq. ft.

15	Box Gate Double Side	1	Sq. ft.
16	Steel Chain Barricade	1	Sq. ft.
17	Press Machan with Staircase	1	Sq. ft.
18	Coloured Cloth plain walling	1	Sq. ft.
19	Flooring woolen carpet	1	Sq. ft.
20	Flooring with synthetic carpet	1	Sq. ft.
21	Flooring with tarpaulin	1	Sq. ft.
22	Normal Sofa set with Centre table (2 nd /3 rd row)	1	EA
23	Small table cover for Centre table	1	EA
24	Special wooden decorative sofa set with Centre table (for front row)	1	EA
25	Special Hi Back Chairs	1	EA
26	Garden chair with velvet covers	1	EA
27	Garden chair with velvet covers & full cover	1	EA
28	Cushion wooden chairs	1	EA
29	Banquet Chair with full cover and bow	1	EA
30	Wooden Table with table cover	1	EA
31	Bamboo barriers of 6' ht.	1	EA
32	Kitchen shed	1	EA
33	Round table + cover + frilled + spread	1	EA
34	Fixed table	1	EA
35	Damask table cover	1	EA
36	Corrugated cloth walling	1	EA
37	LED Screen (15 feet * 6feet * 3feet Height) Big size	1	EA
38	LED Screen (6feet * 4feet * 3feet Height)(Small size)	1	EA
39	Rope barriers	1	EA
40	Wooden frame for flex fitting	1	EA
41	Satin frill per table	1	EA
42	Velvet curtain	1	EA
43	Wet tissue (Pack of 100)	1	EA
44	Pradip Stand With fuel	1	EA
45	S.P Oval Tray + tray cloth	1	EA
46	PVC Chairs With Arm	1	EA
47	PVC Chairs without Arm	1	EA
48	Sunmica Table 8' * 1.5'	1	EA
49	Table 5ft x 3 ft	1	EA
50	Table 8ft x 2.5ft	1	EA
51	Truss Base shed	1	EA
52	Luxury Sofa	1	EA
53	Luxury Coffee table	1	EA
54	Buffett Table	1	EA
55	Centre Table	1	EA
56	Water proof shed	1	EA
57	PVC Pagoda	1	EA
58	Green Grass matt	1	EA
59	Chemical Toilet	1	EA

60	Wooden flooring	1	Sq. ft.
61	Acrylic Sheet for water proofing	1	EA
	<u>ELECTRICALS</u>		
62	Public address system (including Mike / Mouth piece with all associate materials) 1000W	1	EA
63	Celling / Air circulator fan (30W)	1	EA
64	Tube light with fitting (10W)	1	EA
65	Halogen light (500W)	1	EA
66	Metal Halides (400 W)	1	EA
67	Spot light (250 W)	1	EA
68	Cordless microphone	1	EA
69	Window AC Machine / Portable AC Machine & installation (2 TON)	1	EA
70	Tower AC Machine & installation (2 TON)	1	EA
71	Stand by Generator set with fuel (125 KV)	1	EA
72	Collar Mike (30 W)	1	EA
73	Walkie talkie (15 W)	1	EA
74	Podium Mic (40 W)	1	EA
75	Stand Mic (40 W)	1	EA
76	Cabling and technician	1	EA
77	55 Inch Plasma TV with stand	1	EA
78	40 Inch Plasma TV with stand	1	EA
79	Laptop	1	EA
80	LED Wall (12 FT X 8 FT)	1	EA
	<u>FLORAL DECORATION</u>		
81	Floral arrangement for head table	1	Mtr.
82	Small floral arrangement for small Centre table	1	Table
83	Floral arrangement for banner border	1	Mtr.
84	Floral arrangement for stage, railing & stair case festoon (Merigold)	1	Mtr.
85	Floral arrangement for pandal festoon	1	Mtr.

N.B. - (i) UOM = Units of Measurement, (ii) EA = Each, (iii) Mtr. = Meter

ARTICLE 16 अनुच्छेद-16: OPENING OF BIDS निविदा खुलना:

Part-I (techno-commercial) bid will be opened on the date declared in NIT. Part-II bid will be opened post techno-commercial evaluation by GRSE. Price bid of only those who qualify techno-commercially will be opened. Opening date of Price Bid will be intimated accordingly to all qualified bidders. Disqualified bidders, either during technical assessment or commercial discussion will also be intimated about their non-consideration for farther processing.

ARTICLE 17 अनुच्छेद-17: MICRO & SMALL ENTERPRISES सूक्ष्म एवं छोटे उद्योग:

Purchase preference may be given to eligible Micro and Small Enterprise Firms as per MSME Act provided, the tendered job is listed in their MSE document. (Detail at Clause 2 of STAC)

All Micro & small enterprises are required to declare their Udyog Aadhar Memorandum (UAM) number on the Central Public Procurement Portal (CPPP). Documentary evidence of the said declaration is to be submitted along with the techno-commercial bid failing which benefits being accorded to Micro & Small Enterprises will not be extended.

ARTICLE 18 अनुच्छेद-18: AWARDING JOBS TO MULTIPLE BIDDER बहुल बिडर के लिए ठेका कार्य: NA

ARTICLE 19 अनुच्छेद-19: ELIGIBILITY CRITERIA पात्रता के मापदंड:

Technical Eligibility Criteria तकनीकी मापदंड –

- (i) Should have valid Trade License in undertaking decorating work/ Event Management service.
- (ii) Should have valid ESI and GST registration no.
- (iii) Should have an experience in decoration/ Event management business during last 05 (five) years and must have executed contract with State Govt. / Central Govt. agency / large private organization of executing at least 10 Lakhs worth work in a single order. (Copy of Work Order/Work completion certificate is a must for qualification)
- (iv) Bidder/ Service provider must have full-fledged office located in Kolkata city or Consignee. (Documentary evidence to be submitted for the same)
- (v) Supporting documents meeting Technical eligibility criteria as detailed in SOR to be submitted along with the Part-I bid. All documentary evidences such as relevant past performance, job completion certificates, order copies, etc.to be submitted with Annexure - 3 attached with the NIT.

Financial Eligibility Criteria वित्तीय मापदंड –

- (i) Bidder should have average minimum Annual Turnover of **Rs.45 Lakhs** during last 03 (three) financial years.
- (ii) Audited Balance Sheet and Profit & Loss Account of the company for last 03 (three) financial years ending on 31.03.2021 need to be submitted in support of above requirement.

The bidder should submit self-certification (as per Annexure-5) that they have neither been Blacklisted nor have received any tender holiday from any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations during last 03 (three) years ending on **30-June-2022**. The bidder has to submit self-certification for the same along with the techno-commercial offer. GRSE reserves the right to independently verify the same. In case violation of declaration is detected at any stage of tender process and during currency of contract, the order will be terminated.

Note:

- a. If any bidder has been black listed by any PSUs/Central & State Govt. Organizations or any other Government/ Quasi Government Organizations, then the bidder is not eligible to participate in this tender. If any discrepancy is detected at any stage of the tender, then the offer submitted by the bidder/ contract awarded to the bidder will be cancelled and EMD/SD shall be forfeited and appropriate action will be taken in accordance with the vendor policy of GRSE.
- b. If any bidder has been 'Put on Tender Holiday' by any PSUs/Central & State Govt. Organizations or any other Government/ Quasi Government Organizations, then this fact must be clearly stated and it may not necessarily be a cause for disqualifying them.
- c. In case of non-submission of the self-certification document as per format at Annexure-5, the bidder will be treated as non-responsive and their offer will be rejected.

ARTICLE 20 अनुच्छेद-20: INSTRUCTION TO THE BIDDERS बिडर हेतु अनुदेश:

- a. Before submitting a bid, bidders are expected to examine the Bid Documents carefully, if they desire, may visit the work front, fully inform themselves of existing conditions and limitations including all items described in the Bid Documents. NO consideration will be granted for any alleged misunderstanding or the materials to be furnished, work to be performed or actual considerations to complete all work and comply with conditions specified in the Bid Document.
- b. Any qualified deficiency, errors, discrepancies, omissions, ambiguities or conflicts in the Bid Documents, or there be any doubts as to the meaning of a provision or requirement, the same shall immediately brought to notice of GRSE Tendering Dept. in writing not less than 07 days prior to bid closing date.
- c. It is understood that in receiving this bid, GRSE assumes no obligation to enter into a contract for the WORK covered by this bid request. GRSE reserves the right to reject any and all unqualified proposals or waive irregularities therein. GRSE reserves the right to evaluate each and every proposal and accept the whole or any part of the tender and the Tenderer shall be bound to perform the same at the rates quoted.
- d. GRSE also reserves the right to reject any and all bids and accept the bid, which in its opinion, appears to be most advantageous to GRSE. Receipt and review of this Bid Request constitutes an agreement of confidentiality between GRSE and each of the contracting Firms preparing its Bid. GRSE reserves the right to change the form of this request to Bids, or make clarifications thereto, within a reasonable time before date of submission of Bids.
- e. General Contractors assume all safety related responsibilities for the site and will furnish and maintain its own safety program for itself and its subcontractors. Contractor are bound to comply with all applicable Environmental, Health & Safety rules, regulations, policies, procedures and guidelines when performing work in the facility or site.
- f. Bidders objecting on any grounds to any bid specification or legal requirements imposed by these bidding documents shall provide written notice to GRSE within 10 calendar day from the day bid document was made available to public. Failure of a bidder to object in the manner set forth in this paragraph shall constitute and irrevocable waiver of any such objection.
- g. Job is to be carried out as per SOTR and instruction of the Engineer in-charge.
- h. Any Drawings or technical information attached / provided with this NIT is the Intellectual Property of the Company and will be governed by the specific Acts applicable thereto.
- i. Post submission of Tender, such drawings and technical information are to be physically returned. Also all soft copies are to be destroyed and a self-certification to be submitted during CNC, failing which the processing of bid will not be taken further.
- j. Contractors are responsible to clean up the area of work w.r.t all sort of debris generated on daily basis. If they fail to do so GRSE reserves the right to perform the cleaning activity and charge the contractor with penalty of up to 25%.

- k. Bidder has to declare, in what capacity he is participating in the tenderize PSU, Limited Co, Pvt. Ltd. Co., Sole Proprietorship Organization, Partnership firm, Joint Venture, etc. Supporting documents (scanned copy) confirming such status to be uploaded as attachment to Part I bid.
- l. A Bidder is allowed to submit only one Bid under any capacity / status.
- m. Difficulty in submitting the bid:
- (i) Any query/difficulty in understanding of SOR or other technical terms may be got clarified from **Cdr. Thangavel Rajkumar, SR. MGR. (Admin)**, e-mail: Rajkumar.T@grse.co.in prior to submission of offer.
- (ii) Any difficulty in submitting / uploading of e-tender or for any system help from **Mr. Saraswata Palit, SR. MGR. (Purchase)** (GRSE E-PROCUREMENT) / e-mail: Palit.Saraswata@grse.co.in / GRSE Service Provider M/s. NIC personnel may be contacted [Land line no: 033 24893902]
- n. **E-mail Address for communication संचार हेतू ई. मेल पता:** Vendor to provide e-mail address to enable faster communication.

ARTICLE 21 अनुच्छेद-21: e-BID INSTRUCTION ई बिड के अनुदेश:

- a) To participate in the e-Bid submission for GRSE, it is mandatory for the bidders to get their firms registered with E-Procurement portal <http://www.grse.in/etender> or <http://eprocuregrse.co.in>
- b) It is mandatory for all bidders to have class – III Digital Signature Certificate (DSC) in the name of the person who will digitally sign the bid from any of licensed Certifying Agency (CA). Bidders can see the list of licensed CAs from the link <http://www.cca.gov.in>.
- c) Bidders can view / download Part-1 (Techno-Commercial) bid documents along with all attachments. They need to fill up the downloaded documents as per instruction and upload the same during bid submission. Non-acceptance of any techno-commercial criteria is discouraged. However, if there is any, it is to be commented accordingly and also stated in the separate deviation format.
- d) Bidders need to fill up Part II (Price) bid online in HTML price bid format by inserting unit price only. No other attachment to the price bid will be reckoned.
- e) In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as **Zero** and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- f) Bids can be submitted only during validity of registration of bidder with GRSE e- Procurement portal.
- g) The amendments / clarifications to the bid document, if any, will be posted on E- Procurement portal / GRSE web site only.
- h) It will be the bidder's responsibility to check the status of their Bid on-line regularly after the opening of bid till award of work.

i) **AMENDMENT OF TENDER DOCUMENT**

- i. Before the deadline for submission of tenders, the Tender Document may be modified by GRSE Ltd. by issue of addenda/corrigendum. Issue of addenda / corrigenda will however be stopped 7 days prior to the deadline for submission of tenders as finally stipulated.
- ii. Addendum/corrigendum, if any, will be hosted on website / e procurement portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/ corrigendum to the tender document which may be uploaded up to 7 days prior to the deadline for submission of Tender as finally stipulated.
- iii. To give prospective Tenderers reasonable time in which to take the addenda/ corrigenda into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.

ARTICLE 22 अनुच्छेद-22: BID REJECTION CRITERIA बिड अस्वीकृति के मापदंड:

Following bid rejection criteria may render the bids liable for rejection:

- a) Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period.
- b) Incomplete / misleading / ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC) of GRSE.
- c) Bid with technical requirements and/or terms not acceptable to GRSE / Customers / External agency nominated, as applicable.
- d) Bid received without qualification documents, where required as per the tender.
- e) Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.
- f) Bid with validity expiry date shorter than that specified in the Tender Enquiry.
- g) Bid Security Declaration form not submitted as per format enclosed within time.
- h) Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.
- i) Bidder not agreeing for furnishing of the required Security Deposit (SD).
- j) Bidder not submitting Integrity Pact as per requirement of the tender.
- k) Bidder submitted false/incorrect documents etc.

ARTICLE 23 अनुच्छेद-23: POST AWARD APLICABLE CLAUSES ठेका जारी करने के पश्चात लागू उपधारा:

i. Security Deposit प्रतिभूति जमा -

Non-interest bearing one time security deposit of Rs. 50,000.00 is to be deposited in the manner elaborated at clause 5 of STAC. In case of non-submission of SD as per schedule, penal interest will be charged for delayed period of submission of SD beyond 15 days at the prevailing SBI cash credit rate on the amount of SD to be submitted.

ii. Work Done Certificate (W.D.C.) कार्य पूर्ति प्रमाण-पत्र (डबल्यू.डी.सी) -

Work done certificate shall be prepared by the Service provider/Contractor and shall be placed before GRSE representatives to get it endorsed by officer of GRSE Admin Department/Department concerned. Updated bill and necessary Challans/gate entry proof etc. along with actual work done shall be placed before GRSE representative to get the Work Done Certificate.

iii. Bill Submission बिल प्रस्तुति:

On obtaining WDC, bills are to be raised by contractor on completion of each event. Bills are to be submitted along with supporting document (Work Done Certificate) at the Bill Receiving Counters located at the respective unit of Company. Bill is to be submitted (in 03 copies) in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. The Name of the Bill certifying authority to be mentioned on sealed envelope. Against this particular case SM (ADMIN) is the Bill Certifying Authority.

iv. Payment Terms भुगतान की शर्तें:

- a. 100% payment with full service tax will be released after completion of each event within 30 days of receipt of bill duly certified by SM (ADMIN)/or nominated representatives, with supported with satisfactory Work Done Certificate duly certified by Officer of Admin Dept./rep from the concerned department.
- b. Payment will be made on actual certification basis through ECS mode.
- c. No advance payment will be made in any circumstances.

v. Penalty हर्जाना:

Bidder/ Service Provider will be sole responsible to ensure quality and timely execution of the job. Penalty of 0.5% to maximum up to 5% on bills will be charged, if vendor is unable to complete the said job within given time frame from Admin Dept. and same will be deducted from bills at same time.

vi. Risk Purchase जोखिम खरीद:

In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor. GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.

vii. Time of completion shall always be considered as essence of the contract / PO (कार्य समापन अवधी निविदा का मूलतत्व) and cannot be extended for any reason whatsoever. However, in an unlikely situation beyond the control of the contractor, application for extension of due time shall be submitted by the Contractor, 1 Month in advance with proper justification duly endorsed by Officer In-charge of GRSE. Please note LD will be levied for the unexecuted portion for such time extension.

viii. Increase in quantity or introduction of items is strictly prohibited under any circumstances मात्रा में वृद्धी या प्रवेशन किसी भी परिस्थिती में अमान्य - However, in an unlikely situation for completion of the job in all respect demand a minor increase of quantity or item, the same has to be brought to the notice to the Officer In-charge, in writing, sufficient time in advance. Only on approval / amendment of PO/ Contract in writing and in advance has to be considered for this additional quantity or item. Contractor should not do any such additional work on verbal clearances of any Authority of GRSE. No post facto approval request for such deviation will be accepted.

ARTICLE 24 अनुच्छेद-24: SUBMISSION OF BID बिड की पेशी:

1. Last date of submission of Bid / Date of opening of bid is indicated in Tender Document. Tender is liable to be rejected if all the requisite documents are not enclosed with the Part I, Techno-Commercial offer.
2. Date of opening of Part II offer i.e. Price Bid will be notified to all Techno-Commercially qualified bidders in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer. After opening of e-Price bids, the techno-commercially qualified bidders can view the System Generated Price Comparison Sheet from their own portal.
3. GRSE reserves the right to accept / reject any Tender in full or in part without assigning any reason.
4. Acceptance Format Matrix should be filled up and attached with techno-commercial bid as marks of acceptance of NIT/SOTR/STAC. In case of non-receipt of filled in STACs acceptance format matrix, it would be presumed that you have accepted all our terms& conditions as per GRSE tender until & unless deviation is specially mentioned in offer.

ARTICLE 25 अनुच्छेद-25: PRE BID MEETING बोली-पूर्व बैठक: Not Applicable.

**Anukaran J. Kandir / अनुकरण जे. कंडीर
SR. MGR. (Contract) / व. प्रबंधक (संविदा)
GRSE Limited / जी.आर.एस.ई. लिमिटेड
43/46 Garden Reach Road, Kolkata 700024
43/46, गार्डन रीच रोड, कोलकाता-700 024
Mob: 9163361808**

SOTR - Tender for providing Comprehensive Decorating Job at GRSE Ltd.

GRSE LTD. / MAIN UNIT	SOTR FOR RC OF Comprehensive Decorating Job	SOR NO. Admin/ Decorator/GRSE/22-25
DEPTT.: Admin		REV:
INSPECTION: Admin	PREPARED BY : Jr MANAGER (Admin)	CHECKED & APPROVED BY : SM(ADMIN-II)

SCOPE OF SERVICE

2.1 The bidder shall supply good quality decoration arrangements in the GRSE premises as and when required basis on daily rental basis/ RC. The requirement of such work may be intimated up to 02 days prior to the requirement date/ function date and depending upon operational requirements and to be facilitated on short notice. In case of necessity the bidder shall also provide additional manpower / Decoration items on short notice for operational/project requirement.

2.2 You will be responsible for erection of Pandal / Stage / Dias / Samiyana with tarpaulin shed with ceiling on bamboo posts & frame works, erection of darban shamiana, providing wooden raised platform, Kanat (both water proof & non-water proof), cloth plain walling, flooring Woolen Carpet, providing sofa set (decorative / normal) with Centre table, public address system, ceiling fans / air circulator fan, portable Ac Machine, Tube Lights, Halogen, Metal Halids, Cordless phone,generator,total floral arrangement for pandal / ship / head table, good quality wooden chairs of VIPs, Garden Chairs for guests, rope barriers, etc.as per requirement for various events at various locations at Garden Reach Shipbuilders & Engineers Ltd.(GRSE).

2.3 you shall be responsible for making necessary drawings/layout/designs, as the case may be, as per the requirement of GRSE and submit it for necessary approval/clearance of the approval authority well in advance post placing the workorder.

2.4 You shall be responsible for transporting decorating materials from your warehouse to GRSE and back to your warehouse after the end of the requirement / event. In view of security reasons, necessary formalities as directed by the security office/security – in – charge at GRSE in this regard shall have to be complied by the bidder.

2.5 It is your sole responsibility to ensure quality and timely execution of the job. In case of delay caused by the vendor due to his inability, GRSE can waive a defaulter charges from 10% up to 50 % based on the gravity of the delay/ quality of work.

2.5 You shall ensure that good quality materials have been provided for executing said jobs. Moreover, you shall also ensure supply of new cloth/carpet etc. For each occasion.

RATE & TENURE

3. The order will be valid for a period of 03 years w.e.f. 01.05.2022 as per the negotiated rate against items mentioned in Annexure-A and as per terms & conditions stated herewith and as agreed upon by you. The rate so agreed shall remain firm and fixed during the entire period of contract.

ENGAGEMENT OF LABOUR

4. Before deploying the labours at GRSE or any other area as directed by GRSE, you shall forward a brief particular of the labours (name, present address, permanent address, phone no etc.) engaged by them in his Letter Head along with a copy of their Vote ID card. You shall be responsible for verifying the attendants of the service staff before deployment. These staff should not have any untoward/criminal background or record. Police Verification Report (PVR) in respect of all labours engaged in GRSE are to be submitted to Security Gate at the time of entry/exit of GRSE.

5. In all cases, the bidder shall stand fully responsible for any omission or commission on the part of the labours/staff.

6. In the event of any misbehavior of indecent attitude or the labours executing the job in intoxicated condition (i.e. consuming alcoholic drinks or drugs) he shall be immediately withdrawn upon receipt of an intimation (verbal or written) in this regard.

7. Since GRSE is working under a standard management system it is mandatory that all the requirements of the Children Labour (Prohibition & Regulation) Act 1986 and any other Rules related to the same are to be complied with.

8. In the event of dispute of any nature, the decision of GRSE shall be final and binding on the bidder.

9. The bidder/transporter shall not be allowed to transfer or assign the contract to any person/company/firm.

10. If after award of contract, the performance of bidder is found unsatisfactory or bidder deviates from any of the Conditions of Contract, GRSE reserves the right to cancel the contract and forfeit the Security Deposit at any time after issuing notice(s) for unsatisfactory performance to the bidder.

11. If any information given by the bidder / transporter is found to be false, GRSE reserves the right to terminate the contract without any notice or assigning any reason thereof.

12. The Bidder shall ensure due supervision of work and also discipline amongst the labours and his other employees and a super supervisor shall be earmarked for overseeing the work.

STATUTORY COMPLIANCE

13. The Bidder should comply all statutory compliance viz ESI & PF in respect of your labours engaged for decorating job at GRSE. You shall also be responsible to submit ESI/PF no.in respect of your labours engaged at GRSE. The company shall not be liable under the Workmen's compensation Act. Of 1923, in case any employee or workmen of any contractor receives injury while actually service his employer in connection with the latter's work inside the compound of GRSE Ltd.

TERMS OF PAYMENT

14. On completion of each event, the selected bidder must submit the bill with necessary challan / gate entry proof / etc. and submit the same for processing payment.

9. Payment will be released through ECS within 30(thirty) days from the date of receipt of the bills.

15. No advance payment is admissible.

TERMINATION / FORECLOSURE

16. The order / Rate contract shall be cancelled or withdrawn in the event of unsatisfactory performance of the service staff. The decision of GRSE Controlling Officer shall be final against which no representation will be entertained. Any shortfall in services will be recovered at the risk and cost of the tenderer. Non-compliance with statutory rules / regulations will also render the contract / order terminated.

17.The contract may also be foreclosed without any financial implication whatsoever upon serving one month's notice to the tenderer with or without assigning any reason.

CONTROLLING AUTHORITY

18. GRSE shall, from to time, authorize an officer to act as Controlling Officer for the purpose of the contract.

19. SM (Admin), for the time being, will be the controlling officer representative GRSE in all matters concerning the contract / order.

ARBITRATION

20. If, at any time, before, during or after the contract period, any unsettled claim, question, dispute or difference arises between the parties, upon or in relation to or in connection with or in any way touching or concerning this tender /agreement /order, the same shall be referred to the Chairman & Managing Director ("CMD " in short) or the Managing Director ("MD" in short) as the case may be of Garden Reach Shipbuilders & Engineers Ltd. (GRSE in short) for adjudication of the said disputes or differences as sole arbitrator, in according with the provisions of Arbitration & Conciliation Act, 19969.

21. The CMD (or MD), GRSE, if he also desires, may nominate/appoint another officer of GRSE or a person whom he thinks fit and competent, for adjudication of the disputes or differences, referred to him as the sole Arbitrator.

22. Such arbitration shall, in all respects, be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules framed there under or any statutory modification or enactment thereof for the time being in force.

23. The Award of the sole arbitrator shall be final, conclusive and binding upon the parties.

24. In the event of the death or resignation for any reason whatsoever of the said sole Arbitrator, appointed by the said CMD or MD of GRSE Ltd. CMD or MD of GRSE Ltd. on an application from either of the parties in this behalf, shall act himself as the Sole Arbitrator or nominate / appoint, in place of the outgoing Arbitrator, another officer of GRSE Ltd., or person whom he thinks fit and competent to adjudicate the said disputes and differences in accordance with law.

25. Also in the event of an arbitration award is set aside by a competent court on an application from either party and unless otherwise ordered by the said court, the CMD or MD of GRSE Ltd., on an application from either party, shall himself act as Sole Arbitrator or nominate / appoint another officer of GRSE Ltd. Or a person whom he thinks fit and competent to adjudicate the disputes and differences in accordance with law.

26. The cost of arbitration, of the arbitrator, remuneration of the stenographer and clerk, stamp paper etc. as shall be decided by the Sole Arbitrator, shall be shared equally by the parties. The venue of arbitration, unless otherwise decided by the parties or by the sole Arbitrator himself, shall be the premises of Garden Reach Shipbuilders & Engineers Ltd., 43/46, Garden Reach Road, Kolkata 700024.

COMPENSATION AGAINST ANY ACCIDENT

27. In case of any accident due to negligence of the worker during work inside GRSE resulting in loss of life or injury to any of our employees/user or to any member of the public, all the damages and/or compensation payable to him/her or his/her legal representative shall be payable by the bidder. In order to safe guard against such contingency. Further, the bidder must advise clearly to the workers to adhere to the safety rules and discipline within GRSE. GRSE will not be responsible for any damage/injury/what-so-ever to bidders' work force/ items. No claim whatsoever on any such account shall be raised by the bidder nor shall GRSE be liable to make any payment in such regard.

Eligibility Criteria

(a)	Vendor should have valid Trade License in undertaking decoration Service.
(b)	Vendor should have valid PF registration no.

(c).	Vendor should have valid ESI registration no.
(d)	Vendor should have valid GST registration no.
(e)	
(f)	Bidder shall have to produce entire documents related to licenses for checking and verification before TNC meeting. Failure to produce documents before TNC will lead to cancellation of participation / bid. The committee shall also inspect capability of the vendor before TNC meeting for its acceptance. Non-production of experience certificate for undertaking similar activities in the past will lead to cancellation of participation / bid.
(h)	Bidder should have experience in decoration/ Event management business during last 5 years and preferably must have executed contract with State Govt. / Central Govt agency / large private organisation of executing at least 10 Lacs worth work in a year.
(i)	AVAILABILITY OF OFFICE OF SERVICE PROVIDER: -An office of the Service Provider must be located in Kolkata city of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED. Bidder's offer is liable to be rejected if they do not upload any of the certificates / documents sought in the Bid document for office address.

GST

28. GST will be applicable as per rules.

FORCE MAJEURE

29. Standard Force Majeure condition shall apply.

Standard Checklist for SOTR for Outsourcing Jobs

SL No	SUBJECT	Sub SL No	Details	REMARKS
A	Scope of Work			
		1	Detail Scope of Work	As per SOTR.
		2	Technical Specification	„
		3	Total Quantum of Job	„
		4	Detail job Quantity	„
		5	Upper & lower Limits for Quantity variation	„

		6	Provision for Modification & rework if any	„
		7	Method of Measurement	„
		8	Unit of Measurement	„
B	Manpower Requirement			
		1	Total manpower requirement	As per SOTR.
		2	Trade wise breakup of manpower	„
		3	Minimum qualification trade wise	-
C	Qualification Criteria			
		(a)	Eligibility Criteria	
		1	Experience of Bidder required	As per SOTR.
		2	Requirement of Qualified Manpower on Roll	„
		3	Requirement of Machinery, Tools & Tackles	As per SOTR.
		4	Output of work required	„
		(b)	Technical Rejection Criteria	
		1	Cut- off point for Experience	As per SOTR.
		2	Cut- off point for Qualified Manpower on Roll	-
		3	Cut- off point for availability of Machinery, Tools & Tackles	As per SOTR.
		4	Cut- off point for Output of work	„
D	GRSE Scope of Supply			
	Material	(a)	Materials & Consumables	
	Consumable	1	Free issue Materials	-
	Drawing	2	Free issue Consumables	-
	Electricity	3	List of Drawings (if applicable)	-
	Compressed Air	4	Materials/ Consumables on cost recovery	-

	Water	(b)	Facilities/ Infrastructure	
	Crane	1	Facilities for Free	Electricity and basic amenities for workers.
	Transporter	2	Infrastructure for Free	..
	Etc.	3	Services for Free	..
		4	Infrastructure/ Services/ Facilities on cost recovery basis	-
E	Quality Control			
		1	Minimum criteria for quality of material supplied	As per SOTR.
		2	Minimum criteria for quality of consumables supplied	As per SOTR.
		3	Minimum criteria for quality of work done	..
		4	Details of Guarantee Requirement	..
F	Quality Inspection			
		1	Quality Assurance Authority/QAP	As per SOTR.
		2	Procedure for inspection	..
		3	Facilities to be provided by GRSE for inspection	..
		4	Facilities to be provided by Vendor for inspection	-
		5	Cost of facilities to be borne by GRSE or Vendor?	-
G	Vendor Scope of Supply			
		(a)	Materials & Consumables	
		1	List of Materials	As per SOTR.
		2	List of Consumables	..
		3	List of Documents	..
		4	Details of Manpower	..
		(b)	Facilities / infrastructure	
		1	Details of Equipment's (including/ excluding operator)	As per SOTR.
		2	Details of Infrastructure	..

		3	Services (if any) viz loading/ uploading/ Transportation etc.	”
		4	Details of Tools & Tackles	As pr SOTR.
		5	Ensuring Safety for Men & Materials	”
H	WDC			
		1	Certificate Procedure	On completion of the job, Work done certificate/ work done stamp will be endrosed in the bill of the bidder and will be forwarded for payment.
		2	Certificate Authority	
		3	Stage/ Milestone of Certification (to match with payment schedule)	
I	Delivery Schedule			
		1	Job starting date	On production of PO and as per SOTR.
		2	Output Target per Unit Time	-
		3	Job completion date/schedule	As per SOTR.
		4	Certifying Authority for Hindrance Register/ Engineering	-
J	Special Terms & Conditions			
		1	Job to be distributed or not?	As per SOTR and as per GRSE STAC.
		2	In case job to be distributed then on what basis? <ul style="list-style-type: none"> • On totality basis • Package Wise • Cluster Wise • Item Wise • In what ratio job to be distributed? 	As per GRSE STAC.

ui	Indent/ PR No.			
		Initiated By	Indent raised & released Whether Unit and Measurement is in line with SOTR	
			Whether item quality is in line with SOTR	
			Checked By	

Items required for Decorating Job

Sl No.	Description
1	Tarpaulin shed with ceiling on bamboo posts & frame works per Sqr Ft
2	Darbari Shamiana 30Ft x20 ft
3	German Hanger with wooden base per Sqr Ft
4	German Hanger without wooden base per Sqr Ft
5	German Hanger with wooden base per Sqr Ft A/C
6	German Hanger without wooden base per Sqr Ft A/C
7	Raichak Canopy Meg 15 Rft.
8	Hard roof enclosure PVC/Al/ Acrylic sheet Sqr Ft
9	Wooden raised platform 1.5ft ht / 3 ft ht
10	Wooden raised platform 4ft ht / 6ft ht
11	Wooden raised platform 10 ft ht / 12ft ht
12	Wooden platform on slope ground
13	Rostrum with staircase shed of 6" height
14	Two tier Bar Counter
15	Box Gate Double Side
16	Steel Chain Barricade
17	Press Machan with Staircase
18	Colored Cloth plain walling
19	Flooring woolen carpet
20	Flooring with synthetic carpet
21	Flooring with tarpaulin
22	Normal Sofa set with Centre table (2 nd / 3 rd row)
23	Small table cover for Centre table
24	Special wooden decorative sofa set with Centre table (for front row)
25	Special Hi Back Chairs
26	Garden chair with velvet covers
27	Garden chair with velvet covers & full cover
28	Cushion wooden chairs
29	Banquet Chair with full cover and bow
30	Wooden table with table cover
31	Bamboo barriers of 6 feet ht
32	Kitchen shed
33	Round table +cover+frilled+spread
34	Fixed table
35	Damask table cover
36	Corrugated cloth walling
37	LED Screen (15feet *6feet* 3 feet Height) Big size
38	LED Screen (6feet *4feet* 3 feet Height) (Small size)
39	Rope barriers
40	Wooden frame for flex fitting
41	Satin frill per table
42	Velvet curtain
43	Wet tissue

44	Pradip Stand with fuel
44	S.P Oval Tray + tray cloth
45	PVC Chairs with Arm
46	PVC Chairs without Arm
47	Sunmica Table 8ft *1.5 ft
48	Table 5ft x 3 ft
49	Table 8ft x 2.5 ft
50	Truss Base shed
51	Luxury sofa
52	Luxury Coffee table
53	Buffett Table
54	Centre Table
55	Water proof shed
56	PVC Pagoda
57	Green Grass matt
58	Chemical Toilet
59	Wooden flooring per sq ft
60	Acrylic Sheet for water proofing
	ELECTRICALS
61	Public address system (Including Mike / Mouth piece with all associate materials) (1000W)
62	Ceiling / Air circulator fan (30W)
63	Tube light with fitting (10 W)
64	Halogen light (500W)
65	Metal Halides (400W)
66	Spot light (250W)
67	Cordless microphone
68	Window AC Machine / Portable AC Machine & installation (2 TON)
69	Tower AC Machine & installation (4TON)
70	Stand by Generator set with fuel (125KV)
71	Collar Mike (30W)
72	Walkie talkie (15W)
73	Podium Mic (40W)
74	Stand Mic (40W)
75	Cabling and technician
76	55 Inch Plasma TV with stand
77	40 Inch Plasma Tv with stand
78	Laptop
79	LED Wall (12 FT X 8FT)
	FLORAL DECORATION
80	Floral arrangement for head table
81	Small floral arrangement for small Centre table
82	Floral arrangement for banner border
83	Floral arrangement for stage, railing & stair case festoon (Merigold)
84	Floral arrangement for pandal festoon
85	Transport charges of materials

FORMAT FOR EXECUTED RELEVANT JOBS TO JUSTIFY TECHNICAL ELIGIBILITY

1. **Name of the Bidder:**

2. **Job Description:**

3. **Tender Reference:**

(A) Details of Executed relevant jobs :

Sl. No	Description of Executed relevant jobs	Order No. & Date <i>(Supporting soft or, hard copy to be submitted)</i>	Start & Completion date as per Order	Actual start date	Actual Completion Date	Order placed by	Value of Purchase order	Work completion certificate Ref. No. & date <i>(Supporting soft or, hard copy to be submitted)</i>
1								
2								
3								
4								
5								

Note: *Please add additional pages if required*

(Signature of Authorized Representative)

Date:

Name:

Designation:

FORMAT ON FINANCIAL ELIGIBILITY CRITERIA

(To be submitted on Company's letter head)

1. **Name of the Bidder:**
2. **Job Description:**
3. **Tender Reference:**

A. Financial Data for evaluating Financial Eligibility :

SL. No.	Financial Years	Turn Over (Rs. In Lakhs)
1	2020-21	
2	2019-20	
3	2018-19	

(Signature of Authorized Representative)

Date:

Name:

Designation:

Note: i) *Audited reports for above FY to be submitted as supporting documents.*

FORMAT OF SELF-CERTIFICATION FOR DECLARATION REGARDING BLACKLISTING/ TENDER HOLIDAY
(To be submitted in Company's Letterhead)

I / We, Proprietor/ Partner(s)/ Director(s) of M/s. ----- hereby declare that our firm/company namely M/s.-----have neither been blacklisted nor have received any tender holiday by any PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations during last 03 (three) years ending on 30-June-2022 from taking part in Government tenders.

Or

I / We Proprietor/ Partner(s)/ Director(s) of M/s. ----- hereby declare that our firm/company namely M/s.-----has received tender holiday from M/s----- (name of PSUs/Central & State Govt. Organizations or any other Government / Quasi Government Organizations) from taking part in Government tenders for a period of ----- months w.e.f.-----to ----- (date). The period is over on ----- (date) and now our firm/company is entitled to take part in Government tenders. (relevant withdrawal/revocation document is attached).

In case the above information are found inappropriate, I/We are fully aware that the offer submitted by our firm / contract awarded to our firm/company namely M/s ----- will be rejected/cancelled by M/s GRSE, and EMD/SD shall be forfeited and appropriate action will be taken in accordance with the vendor policy of GRSE.

Signature -----

Name -----

Designation: -----

Name & address of the firm: -----

Date:

Signature of Bidder with Seal.