



**Garden Reach Shipbuilders & Engineers Limited  
DIESEL ENGINE PLANT**

(A Govt. of India Undertaking, Ministry of Defence)  
An ISO 9001-2015 Plant

**Plant Plaza Road, Dhurwa, Ranchi - 834 004**

Phone: 0651-2401572, 483,527

Fax: + (91) 0651-244689

Website: [www.grse.nic.in](http://www.grse.nic.in)

Email: [Ranjan.Nikhil@grse.co.in](mailto:Ranjan.Nikhil@grse.co.in)

**Open Web Tender No.: DEP/MAINT/AMC/AQUAGUARD /04/ 2022-23/ Dated: 30.06.2022**

**NOTICE INVITING TENDER**

**Open Tender No. : DEP/MAINT/AMC/AQUAGUARD /04/ 2022-23/ Dated: 30.06.2022**

**Tender Closing Date and Time: 09.07.2022 at 1200 Hrs.**

**Tender Opening Date & Time: 11.07.2022 at 1600 Hrs.**

To,  
Eureka Forbes Limited  
Syamlila Building, 1<sup>st</sup> Floor, 59/B  
Circular Road, P.O. Lalpur-834001  
E-Mail- [ajay.kumar1@eurekaforbes.com](mailto:ajay.kumar1@eurekaforbes.com)  
Dear Sir,

**SUB: INVITATION TO SINGLE TENDER FOR AMC OF 08NOS AQUAGUARD  
WATER COOLER CUM PURIFIER FY- 2022-23 AT DEP RANCHI**

**GENERAL INFORMATION:** Garden Reach Shipbuilders & Engineers Ltd (GRSE), Diesel Engine Plant Ranchi, which is an unit of Garden Reach shipbuilders & Engineers Ltd. HQ at Kolkata, India a Government of India undertaking Invited for **AMC OF 08 NOS. AQUAGUARD WATER COOLER CUM PURIFIER FY 2022-23 AT DEP, Dhurwa, Ranchi.**

1. GRSE/DEP invites bids from **M/s EUREKA FORBES LIMITED FOR AMC OF 08NOS. AQUAGUARD WATER COOLER CUM PURIFIER** as per detail technical scope of Work as per **Annexure-I**
2. **Instructions for Bid submission:** Bids in single stage two bid system (Part-I: Techno-Commercial Bid and Part-II: Price Bid) are invited for **"AMC OF 08 NOS. AQUAGUARD WATER COOLER CUM PURIFIER at DEP RANCHI"** as per the Enclosed Schedule of Technical Requirement (SOTR) at **Annexure-I**

a. Offers are to be submitted in duplicated in sealed envelope for the subject work in two cover bid system. Tender documents needs be downloaded from GRSE website -**www.grse.in**

b) Bids are required to be submitted in **TWO** parts (Techno-Commercial bid & Price bid) as per tender documents terms & conditions. Price bid needs to be submitted only in Price Bid. If any other enclosures regarding price is found in techno commercial Bid the offer will be treated as cancelled. **A blank copy of Price bid is to be attached along with Techno-Commercial bid so as to verify that the items quoted confirm to the tender and technical specifications.** Offers must



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be submitted in **2-part bid system** in TWO sealed Envelopes duly super scribed with the Tender No. Date and Due Date as follows: -

(i) **Part I:** Techno-Commercial bid (it must contain only technical & commercial points and must not contain any price). Bid will be rejected if any price indicated in the Techno-commercial bid.

(ii) **Part II:** Price bid (containing only price).

c) Offer received in open condition / without mentioning tender enquiry number on the envelope will be rejected and no intimation will be given in this regard.

3. Last date of submission of Bid / Date of opening of bid is indicated in Tender Document. Tender is liable to be rejected if the requisite documents are not enclosed with the technical offer.
4. Date of opening of offer (Price Bid) will be notified in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer.
5. GRSE reserves the right to accept / reject any bid, in full or in part, without assigning any reason whatsoever.
6. **Due Date & Time for Submission of Tender:** Tender submission will close on **09.07.2022 at 1200 Hrs.** Tender received after due date and time will not be accepted.
7. Offer should be **valid for 120 days** from the date of opening of Tender.
8. GRSE's important Commercial Conditions including firm price, Risk Purchase Clause, Arbitration Clause, SDBG, ECS payment etc. needs to be accepted by vendor.
9. Vendor to submit the documents in **Part I** [Techno-commercial bid] as per check list placed at **Annexure –VIII.**
10. For any clarifications against this tender, undersigned GRSE/DEP Ranchi Officer is contacted:  
For Garden Reach Shipbuilders & Engineers Ltd./DEP/Ranchi-4.  
Nikhil Ranjan  
Deputy Manager (Maintenance)  
G.R.S & E. Ltd., Diesel Engine Plant,  
Plant Plaza Road, P.O. – Dhurwa,  
Dist. – Ranchi – 834 004, Jharkhand.  
Telephone- 0651-2401469  
Mobile: 8521338999 Email: [ranjan.nikhil@grse.co.in](mailto:ranjan.nikhil@grse.co.in)



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**Enclosures:**

SN	ANNEXURES	DESCRIPTION	NUMBER OF PAGES
01	I	Schedule of Technical Requirement ( <b>SOTR</b> )	01
02	II	Special Terms & Conditions STACS Including Appendix (A, B, & C)	18
03	III	Amplification of commercial terms	02
04	IV	Price Bid Format	01
	V	Stacs Acceptance format for ANNEXURE –II	
05	VI	Registration of new vendor Compliance Matrices	01
07	VII	Check list for documentation submission along with <b>PART I</b> of bid	01



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**ANNEXURE – I**

**SCHEDULE OF TECHNICAL REQUIREMENT**

**Technical Specification for AMC of 08nos Aquaguard Water Cooler cum Purifier**  
**At DEP, Ranchi**

1. The AMC work to be carried out by authorized persons of **M/s Eureka Forbes Limited**.
2. The services to be done as per **M/s Eureka Forbes Limited**, Ranchi standards and specifications.
3. Four mandatory services are to be given within the AMC period periodically.
4. All service visit and report to be certified by Maintenance Dept. and user Dept.
5. During service visit the water purifier cum cooler thoroughly checked, cleaned, serviced, adjusted and required spares to **be replaced free of cost by M/s Eureka Forbes Limited, Ranchi**.
6. Any additional visits during the contract period as when required in the event of breakdown, malfunctioning of the equipment, the service engineer will be deputed within 24 hours on receipt of telephonic or written information.
7. Additional cost of visit or replacement of spares will not be applicable.
8. During service contract period the replacement of consumable items i.e. candle one & carbon twice in 08 nos. water cooler cum purifier equipment's is liability of under AMC or OEM have to mentioned the replacement consumable items in Technical bid.
9. All repair work is to be done at DEP, if it is required to take the machine at **M/s Eureka Forbes Limited** service centre than a suitable replacement machine to be provided by **M/s Eureka Forbes Limited** for use of breakdown period without financial involvement.
10. Before expiry of AMC vendor have to submit the service, record and ensure that the machines work satisfactorily after expiry of AMC.
11. Services under this contract excluding only the following:
  - a) Painting/ replacement of the body, basin, main chassis only.



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**ANNEXURE – II**

**SPECIAL TERMS & CONDITIONS (STACS)**

1. **BID QUALIFICATION CRITERION:** NA
2. **TERMS OF PAYMENT:** 100% Advance payment will be made after submission of bill through bank ECS.
3. **RISK PURCHASE:**  
In case the progress of work is not satisfactory and the contractor fails to maintain the Schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor. GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.
4. **PRICE:**
  - a) Price bid need to be filled up in similar price bid data sheet only (**ANNEXURE-V**) so as to have price for services separately with their respective GST. No other attachment regarding price will be allowed if so then offer will be treated as cancelled. Bidder has to indicate clearly price for services along with applicable GST etc.
  - b) As a general rule, Price Negotiation with L1 vendor (s) will not be entered into as far as possible, unless warranted by unreasonable price quoted in the opinion of GRSE. The quoted price should be inclusive of all statutory Taxes/Levies and other charges as applicable. The price should remain firm & fixed till satisfactory execution of the entire contract with no escalation applicable whatsoever. Service tax/GST will be paid as per the ruling rate. **Provisional GST registration certificate** for the service being tendered is to be enclosed with the techno-commercial bid. If the certificate is not obtained so far, copy of the application for registration for the service under consideration is to be enclosed. GST registration number is to be quoted in all bills.
5. **VALIDITY OF OFFER:**  
Your offer should remain valid for a period of **120** (One Hundred Twenty) days from the due date of the tender. No Conditional offer will be accepted.



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**6. SUB-CONTRACTING OF SUB-CONTRACTED JOB:**

When an order is issued to a Vendor/ Contractor for execution of a particular job, the Contractor shall not sub-contract the job / a part of the job without approval from the employer and without intimation of the name and credentials of the said sub-contractor.

**7. EXCESS/WASTE/REJECTED MATERIALS:**

Removal of excess/waste/rejected materials etc. generated during execution of work should be arranged at your cost immediately after completion of work each day and for non-removal of same by you, the expenditure incurred by GRSE in removing these materials will be to your account.

**8. INDIVIDUALITY OF THE CONTRACT:**

This Contract should be treated as an individual contract and should not be related with other orders with GRSE in respect of progress of work or payment.

**9. Quotation received after due date and time will not be considered.**

- 10. SECURITY OF INFORMATION:** All information given to the supplier for the execution of the order is to be treated as SECRET / CONFIDENTIAL. The technical information, drawings, specification and other related documents forming part of this Enquiry / order are the property of Purchaser and shall not be used for any other purpose except for the execution of Order. Any information / drawing etc. shall not be copied, transcribed, traced or reproduced in any other form or otherwise in whole / part or duplicated, modified, divulged and / or disclosed, to a third party not misused, used in any other form whatsoever without purchaser's prior consent in writing except to the extent required for the execution of this order. At the time of tendering the purchaser has to give an undertaking in favour of GRSE that in the event of any breach of the above provisions, he would make good of any loss / cost / damage / any other claim whatsoever preferred by anybody to GRSE in this respect.

**11. REGISTRATION OF APPROVED VENDOR:**

The contractor is to confirm whether they are registered with GRSE as approved Vendor and Indicate Supplier's Code (5 digits) and product Code group. If not an approved vendor, provisional vendor registration code is to be taken from GRSE Vendor Registration Cell prior to placement of order.

**12. INSPECTION AUTHORITY:**

Representative of **DM (Maint)** or any other officer who has been assigned the authority will be the inspection authority.

**13. CORRECTION OF ERRORS:**

Bids determined to be expensive will be checked by the DEP, GRSE for any arithmetical error. Errors will be corrected by DEP, GRSE as follows:



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a) Where there is a discrepancy between the rates in figures and in words, the rates in words will govern.

b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

**14. FORCE MAJEURE:**

In the event of contractor being unable to fulfil the obligation under the agreement owing to force majeure, such as War, Fire, Earthquake, Flood, Strike/ Lockout at DEP, GRSE premises where the contractor is working, the party affected shall not be held responsible for any failure or non-performance of the duties and obligations under the agreement, provided that all responsible efforts have been made to overcome the consequences of such failure, or non-performance. The time for performances of the contractual obligation shall then be extended by period not more than the duration of such events. In the event of Force Majeure condition existing at contractor's site in DEP, GRSE Premises, the same is to be intimated with details of such happenings and cessations thereof, within 3 days. Force Majeure is to be limited to contractor's site in DEP, GRSE premises for GRSE's work only. Lock out/ Closure of contractor's factory premises or office or any other place outside DEP, GRSE cannot be considered as a Force Majeure condition under this contract.

**15. TERMINATION OF CONTRACT:**

In the event of non-performance or non-engagement of manpower for the execution of the job within the notice period, DEP, GRSE reserves the right to cancel the order in part or in full, and no compensation whatsoever will be entertained.

**16. DAMAGE OF MATERIALS / EQUIPMENT:**

The contractor will ensure that no damage is caused to the materials, equipment or any other property of DEP, GRSE due to negligence and / or any reason whatsoever by the contractor's man. The cost of damage will be suitably recovered from vendor's bills.

**17. ARBITRATION:**

In case of dispute, if any, between GRSE and the contractor, the matter shall be referred to the sole discretion / arbitration of CMD of GRSE or his nominated representative and his decision will be final and binding.

i) If at any time before, during or after the contract period, any unsettled claim, question, dispute or difference arises between the parties, upon or in relation to or in connection with or in any way touching or concerning this order, the same shall be referred to the Chairman & Managing Director (CMD in short) of Garden Reach Shipbuilders & Engineers Limited (GRSE Ltd. in short) for appointment of a sole arbitrator for adjudication of the said disputes or



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differences, in accordance with the provisions of the Arbitration and Conciliation Act, 1996.

ii) The CMD, GRSE Ltd. shall appoint a person, whom he thinks fit and competent, for adjudication of the disputes or differences referred to him as the Sole Arbitrator.

iii) Such arbitration shall, in all respects, be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules framed there under or any statutory modification or re-enactment thereof for the time being in force.

iv) The Award of the Sole Arbitrator shall be final, conclusive and binding upon the parties.

v) In the event of the death or resignation for any reason whatsoever of the said Sole Arbitrator, appointed by the said CMD of GRSE Ltd., the CMD of GRSE Ltd., on an application from either of the parties in this behalf, shall appoint in place of the outgoing Arbitrator, another person whom he thinks fit and competent to adjudicate the said disputes and differences in accordance with law.

vi) Also in the event an Arbitration award is set aside by a competent court on an application from either party and unless otherwise ordered by the said court, the CMD of GRSE Ltd., on an application from either party, shall appoint a person whom he thinks fit and competent to adjudicate the disputes and differences in accordance with law.

vii) The cost of the arbitration, fees of the arbitrator, remuneration of the stenographer and clerk, stamp paper, etc. as shall be decided by the Sole Arbitrator, shall be shared equally by the parties. The venue of arbitration shall be at Kolkata and unless otherwise decided by the parties or by Sole Arbitrator himself the venue shall be the premises of Garden Reach Shipbuilders & Engineers Ltd. located at 43/46, Garden Reach Road, Kolkata 700 024.

viii) The language of the proceeding shall be in English.

**18. JURISDICTION:**

Litigation, if any, pertaining to this contract will come under the jurisdiction of High Court at Ranchi.

i) All contracts shall be deemed to have been wholly made in Ranchi and all claims there under are payable in Ranchi City and it is the distinct condition of the order that no suit or action for the purpose of enforcing any claim in respect of the





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order shall be instituted in any Court other than that situated in Ranchi City, Jharkhand State, India.

ii) The Firm is warranted that all service rendered by them shall conform to applicable city, states & central laws, ordinances and regulations and the said Firm shall indemnify / defend / relieve GRSE harmless, from / of against loss, cost of damage, by reason or any actual or alleged violation thereof.

iii) GSRE shall not be liable under the workmen's compensation Act of 1923; in case any employee or workmen receives injury while actually serving his employer in connection with the latter's work inside the compound of DEP, GRSE Ltd.

iv) All existing applicable Laws such as ESI, PF, SERVICE, CONTRACT LABOUR, CHILD LABOUR etc. as applicable, shall be binding for the contract.

v) The Firm engaged in work are required to have registration under the Service Tax.

**19. DELIVERY PERIOD:**

- a) The AMC will start from the date of handed over the purchase order to OEM **M/s Eureka Forbes Limited, Ranchi.**
- b) The specific defect on the equipment to be made operational within 02 to 04 days after intimation to OEM vide mail or telephonic by GRSE rep.
- c) The AMC will be for one year from the date of receiving of purchase order by person of OEM or confirm by official mail. However GRSE/DEP may extend the order for another one year if vendor provide satisfactory service during the AMC.

20. **TERMS OF PRICE:** Quoted price will be remain firm & fixed till completion work as per P.O. Terms No claim will be entertained due to sudden fluctuations of rates of labour and materials, freights, taxes and duties at any stage.

21. **CONDITIONAL & PART OFFER:** Any conditional & part offer will not be accepted and their bid will be rejected.

**22. PATENT RIGHT:**

GRSE shall be completely absolved of any responsibility towards any infringement of Patent Right etc. i.e. a clear and quite possession of goods should take place with the passing of title on execution of the order.

23. **Tender Fee:** - NIL.



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24. **EMD:** - NIL

25. **GENERAL REQUIREMENTS:** As per **Appendix 'B'** (1page) enclosed.

26. **SAFETY PRECAUTIONS:** As per **Appendix 'C'** (5 pages) enclosed.

**NOTE:**

1. Techno-Commercial bid will be opened on the due date and time of tender you may send your representative.
2. In case of non- receipt of filled in NIT/SOTR/STAC acceptance format matrix, it would be presumed that you have accepted all our terms & conditions as per GRSE tender until & unless deviation is specially mentioned in offer.
3. For any discrepancy between NIT (Notice Inviting Tender) and STAC, NIT statement may be taken as final.
4. Clarification required, if any, regarding Tender Document, should be got resolved by contacting competent authority of GRSE prior to submission of bid.

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**GENERAL REQUIREMENTS**

- (a) All your personnel will be subject to routine physical search and checking of Identity Cards at any time during the deployment.
- (b) During the engagement of Contractors, if anybody gets involved in any police case or gets himself involved with quarrel with GRSE employees or other contractor's workmen engaged in GRSE, his entry permit will be withheld forthwith.
- (c) A certificate from the contractor's labour, clearly endorsing that characters of all his labourers have been duly verified and found to be satisfactory be submitted to GRSE at the time of making gate Pass.
- (d) Photo Identity Card /Gate Pass as required by GRSE will be arranged by the contractor for his employees at his own cost.
- (e) No workman of the contractor will be allowed to join or participate in any Gate Meeting/ Demonstration inside or at GRSE Gate.
- (f) During the course of engagement with GRSE, if any individual's character is found to be not satisfactory, on verification of specific complaint received, entry permit will be withdrawn forthwith. Entry / Exit will be allowed only in presence of proper Supervisory staff of the contractor. No workman of the contractor will be allowed to loiter around in the yard leaving the specified space of work.
- (g) Police Verification certificates of character antecedents in respect of all employees of contractors/Sub-contractors for operating in GRSE Ltd. are required to be submitted to Security Dept./GRSE Ltd. before processing of Gate Passes. This requirement is as per Official Secretariat Act, 1923 of Ministry of Home Affairs, Govt. of India.
- (h) One fully responsible and qualified Site In-Charge has to be posted at the site during progress of work.
- (i) The contractor will ensure that no damage is caused to the materials, equipment or any other property of GRSE due to negligence and /or any reason whatsoever by the Contractor's men.
- (j) The contractor shall be entirely responsible for the safety and security of his men during Working inside the premises of GRSE Limited. The contractor must strictly observe all safety & security rules & regulations issued by the company from time to time & force observance of Such rule and regulations on the part of his employees.
- (k) The contractor must provide all Safety gears like Safety shoes, Hand gloves and proper dresses of suitable colour for identification to each deputed workman, failing which, the person not having Safety gears will not be allowed to enter the work place and his attendance will not be recorded.
- (l) All engaged workmen of contractor will have to follow the safety regulations and other Factory norms as per prevailing Factories Act while working in GRSE / DEP, violation of same by any employee of contractor's firm is found at GRSE / DEP workplace, will compel GRSE/DEP to stop work and may result in termination of the contract.

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**SAFETY PRECAUTIONS**

The contractor must observe all safety precautions in connection, with the work to be performed by his agents or laborers. In the event of any accident happening in this unit at site of work or elsewhere resulting in loss of lives or otherwise, damage to any part of the property, the contractor shall be required to make good the loss to the GRSE/DEP and shall be responsible for all consequences that follow from loss and/or injuries to the persons involved in such accidents.

(a) The contractor shall take adequate and necessary precautions regarding the safety of the men and materials. The contractor is to ensure that its labour force uses all safety gears/personal protective equipment as laid down in Industrial & Labour Regulations while working on jobs entrusted on this contract. The Contractor shall also indemnify GRSE/DEP against any claim for compensation arising out of the negligence on the part of the contractor/or its employees. The contractor shall not employ laborers suffering from communicable diseases.

(b) The contractor must report immediately to the contracting authority of the unit about all incidents, accidents, injuries or near misses arising from performance of the services or work, giving full details of the relevant incidents together with such other information that the unit may require. The unit shall have the right to carryout Investigations of such incidents and the contractor shall render such assistance to the unit management required in such investigations.

(c) The contractor while executing work in GRSE/DEP premises should be governed by Official Secret Act and also shall observe all necessary security rules and discipline and will be subject to security checks as per rules and regulations in force from time to time.

(d) In case of any accident while at work, rendering the contract workman with serious injury and or resulting in death, the Contractor will have to bear all expenditure towards medical treatment including hospitalization expenses and payment of compensation as per rules.

(e) The contractor must observe and follow all guides, codes and recommendations issued or made by any government, professional or trade organizations or other official or responsible organizations relating to health and safety at work.

(f) Without prejudice to the contractor's obligations as set out herein, GRSE/DEP will have the right at any time and from time to time to carry out safety inspections and safety audits during performance of the contract.

(g) A First-Aid Box equipped with the prescribed contents, shall be provided and maintained by the Contractor so as to be readily accessible during all working hours, at every place where Contract Labour is employed by him.

(h) Any non-compliance of Safety Regulation on the part of the Contractor's Labour shall be construed as breach of contract by the Contractor.

The Contractor **shall follow** the standard safety precautions as enumerated below:

**a.) Personal Protective Equipment (PPEs):**



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Phone: 0651-2401572, 483,527

Fax: + (91) 0651-244689

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Email: [Ranjan.Nikhil@grse.co.in](mailto:Ranjan.Nikhil@grse.co.in)

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The contractor shall provide & ensure use of ISI marked Industrial Safety Shoes, Safety Helmets including other necessary Personal Protective equipment (PPEs) and Boiler Suits while at work.

**b) Hot Work Safety (Gas Cutting, Welding etc.):**

- i. Prior to commencement of hot work, surrounding areas (including other side of the bulkhead & deck) shall be inspected for the presence of any inflammable materials and no Hot Work shall be carried out without obtaining *Hot Work Permit* from GRSE.
- ii. Adequate ventilation must be arranged while working in confined spaces throughout the period of carrying hot work.
- iii. Damaged gas hoses & welding cables should not be used for gas cutting & welding job. Gas cutting hoses & copper welding cables must be ISI marked of reputed make. **Use of Aluminium Welding Cable is prohibited during construction activities from fire safety point of view.**
- iv. The gas cutting hose should be separated from welding cables & electrical cables.
- v. The welding holders, if energized, should not be left unattended.
- vi. All gas cutting torches shall be ISI marked of reputed make and must be fitted with standardized FLASH BACK ARRESTOR.
- vii. Full insulated welding holders (ISI marked) shall be used in construction jobs.
- viii. During recess period (Lunch time and at the end of day's work) or when work is suspended for more than half an hour, the gas hoses shall be disconnected from the cylinder valves.
- ix. All gas equipment shall be subjected to "Water Dip" test daily, before taking those on board. A record of the testing to be maintained by the person carrying out such test.
- x. Electric power shall be cut off from welding transformer end during recess period, at the end of day's work and whenever the work is stopped for at least half an hour.

**c) Electrical Safety**



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- i. Portable Safety Hand Lamp (maximum of 110 Volts) should be used on board vessel.
- ii. All electrical connections should be of permanent type as far as possible.
- iii. Industrial type Plug & Sockets shall be used for electrical connections.
- iv. Use of any electrical extension board without having top part of the KITKAT FUSE and plug & socket connection is **prohibited**.
- v. The 440 / 220 V supply lines should be provided with distinguishing mark & identified with red stickers at every meter distance. 440 Volt should be covered by M.S. Angle.

**d) Safety while working at height**

- i. Damaged / defective wooden planks shall not be used for staging purposes.
- ii. Wooden planks are to be secured at both ends for preventing over turning of the planks.
- iii. Use of oil drums for staging purpose is strictly prohibited. The Steel Stools / staging materials are to be used for staging purpose and to be used in safe manner.
- iv. While working on ship's mast or fragile roof or from where a person is likely to fall and injured, **Full Body Harness with double lanyard** shall be used with proper anchorage.

**Contractor's liability for non-compliance of Safety Rules & Regulations:**

A. The executing department or the Head of Safety Dept, upon his satisfaction that the Contractor is not conforming to the safety requirement(s), **may direct stoppage of work** and require the Contractor to remedy the defects or supply the Omission/s as the case may be. The Contractor shall not proceed with the work until his compliance with such directions to the satisfaction of the executing department or the Head of Safety Department.

B. The Contractor shall be fully responsible for the accident caused due to his or his Agents or Workmen's negligence or carelessness in regard to the observance of the safety requirements and be liable to pay compensation for injuries.

C. Without prejudice to the right conferred by the clause (A) above for stoppage of work for violating safety requirements, the Contractor shall be liable for a penalty as below:



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SI No.	Type of violation	Penalty (In Rupees)		
		1 <sup>st</sup> Instance	2 <sup>nd</sup> Instance	3 <sup>rd</sup> Instance
1.	Any worker not having / not using PPEs properly	500/=	750/=	1000/=
2.	Use of defective / non-IS PPEs	2000/=	3000/=	5000/=
3.	Violation of safety guidelines of the Tender terms and / or safety guidelines issued by Safety Dept from time to time	2000/=	2500/=	3000/=
4.	Creation of unsafe condition	10000/=	20000/=	30000/=
5.	Found adopting unsafe practice	2500/=	5000/=	7500/=

**Note:**

a) In case the safety rules are found to be violated more than 3 (three) times during the tenure of the contract, GRSE shall have the discretion to terminate the contract forthwith without assigning any reason and without any further intimation. Moreover, the defaulter contractor may be debarred from participating in future tenders for the next 1 (one) or more years depending upon the management discretion.

b) In case of permanent disability / fatal accident during the execution of the contract, a penalty will be imposed on the contractor on the basis of recommendation of a committee constituted by competent authority of GRSE on case to case basis. **In such case the penalty may be banning of business dealing with GRSE or deduction of up to 10% of contract value to a minimum of Rs 50000/- (fifty thousand) or both.**

c) The penalty amount shall be recoverable from any Bill / Security Deposit / Earnest Money Deposit or from other dues of the contractor.

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**ANNEXURE-III**

**AMPLIFICATION OF COMMERCIAL TERMS**



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Name of Vendor: \_\_\_\_\_

Vendor is requested to confirm his stand filling in and ticking properly ('Yes' for acceptance, 'No' for non-acceptance & 'NA' for not Applicable).

(Please return this Form complete in all respect and with each question specifically and clearly answered, along with your Techno-Commercial Bid without which your bid will be considered incomplete).

Particulars	Vendor's confirmation
1. <b>Technical Specification:</b> The technical specification and scope of supply as given in above mentioned tender enquiry have been fully understood by me/us and our offer is submitted as per SOTR. (If No, details of deviation are to be furnished in a separate sheet marking "Technical Deviation").	Yes/No
2. <b>Firm Price:</b> Price will remain firm & fixed, till execution of order.	Yes/No
3. <b>Terms of Price:</b> Rate quoted is on FOR DEP/Ranchi basis. (If No, Road Freight of Rs...../Unit to be paid extra).	Yes/No
4. <b>Taxes &amp; Duties:</b> If not included, please indicate (i) CST/ST/GST..... percentage if to be	.....% GST
5. Quoted rate is all inclusive.	Yes/No
6. Part order is acceptable without condition.	Yes/No
7. Firm is registered with (Delete as appropriate and attached supporting certificate for valid NSIC Registration, if applicable). GRSE's vendor code; if any.....	SSI/NSIC/GRSE / NONE
8. Validity of offer is up to 120 days from opening of tender.	Yes/No
9. <b>Liquidated Damage:</b> For delay in delivery LD @1/2 % per week or part thereof on undelivered portion of the order subject to a maximum of 5 % of total value of the order of the delayed will be levied.	Yes/No
10 <b>Way Bill:</b> No advance way bill can be issued. Both inks signed LR copy & invoice copy are required from vendor to issue way bill & vendor agrees to furnish those documents. * Way bill is required by vendor for supply from -----	Yes/No
11 <b>Risk Purchase:</b> For failure to deliver material within the contractual delivery period, GRSE shall reserve the right to cancel the order and procure material from alternative source at supplier's risk and cost.	Yes/No
12 <b>Payment Terms:</b> 100% advance Payment will be made after submission of bill through bank ECS.	Yes/No
13 <b>Delivery Period:</b> Within .....weeks from receipt of order/LoA.	.....weeks





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14 <b>Inspection:</b> Representative of DM (Maint) or any other officer who has been assigned the authority will be the inspection authority.	Yes/No
15 <b>Arbitration Clause:</b> GRSE's standard Arbitration including jurisdiction clauses are accepted.	Yes/No
16 Deviation List on technical / commercial point, if any, attached.	Yes/No/Deviation
17 All points of STACS ( <b>Annexure-II</b> ) accepted by the firm. Deviation if any to be separately listed.	Yes/No

Date:

Signature of Vendor's

Authorized Rep with office seal



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**ANNEXURE-IV**

**PRICE BID FORMAT**

**FOR AMC OF 08NOS AQUAGUARD WATER COOLER CUM PURIFIER FY 2022-23. AT  
DEP RANCHI**

SN	Items Specification	QUANTITY	UNIT RATE	TOTAL PRICE (.)
A1	FOR AMC OF 08NOS AQUAGUARD WATER COOLER CUM PURIFIER FY 2022-23	08		
A2	GST@.....			
Total (A1+A2)				

Date:

Signature of Vendor's

Authorized Rep with office seal

**Note: -**

Vendor to mention the GST rate considered clearly in the offer. Without this it will consider that price quoted is inclusive of all taxes and no further request of vendor will be considered.



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**ANNEXURE-V**

**(STACS ACCEPTANCE FORMAT FOR ANNEXURE -II )**

<b>STACS CLAUSE NO.</b>	<b>BIDDER'S REMARKS</b>	<b>STACS CLAUSE NO.</b>	<b>BIDDER'S REMARKS</b>
1		23	
2		24	
3		25	
4		26	
5		27	
6		28	
7		29	
8		30	
9		31	
10		32	
11		33	
12		34	
13		35	
14		36	
15		37	
16		38	
17			
18			
19			
20			
21			
22			

COMPANY SEAL

\_\_\_\_\_

SIGNATURE :

\_\_\_\_\_

NAME :

\_\_\_\_\_

DESIGNATION :

COMPANY NAME, ADDRESS & FAX/PH. NO.:



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**ANNEXURE- VI**

**REGISTRATION OF VENDORS WITH GRSE LTD. AS ONE TIME VENDOR**

1. You are requested to provide the copy of PAN CARD duly attested to register you as one-time vendor with GRSE Ltd. The same must reach us within one-week time.
2. You are also requested to provide the following information:

Sl. No.	DESCRIPTION	PARTICULARS
1	Company's Name	
2	Company's Address	
3	Proprietor's Name	
4	Telephone No.	
5	Mobile No.	
6	Fax No.	
7	E-Mail:	
8	PAN No.	
9	TIN No.	
10	GST Registration No.	
11	ESI Registration No.	
12	PF Registration No.	
13	Items dealings with DEP/GRSE Ltd.	
14	Manufacturer/Traders/Distributors Contractor/Service provider	

3. Also, you will be required to get your company registered with GRSE Ltd. /Kolkata. Kindly follow the procedures and instructions given in the GRSE website: [www.grse.nic.in](http://www.grse.nic.in) under GRSE Vendor Policy (Third Edition, Version – III).

Thanking You.

Yours faithfully,  
For Garden Reach Shipbuilders & Engineers  
Ltd.

**ANNEXURE-VII**



**Garden Reach Shipbuilders & Engineers Limited**  
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**CHECK LIST FOR DOCUMENT SUBMISSION ALONG WITH PART I**  
**[TECHNO COMMERCIAL BID]**

<b>SN</b>	<b>DESCRIPTION</b>	<b>SUBMITTED YES/NO</b>
01	Full tender documents to be signed on each page	
02	Amplification of commercial Terms (Annexure –IV) to be filled up signed & seal to be put up	
03	<b>Blank price bid</b> (Annexure –V) (Part I does not have any price. Price to be indicated in same format in Part II )	
04	Documents as per <b>Para 1 of Annexure II</b>	
05	Filled up Deviation list as per matrix at <b>Annexure – VI</b> <b>( 01 pages )</b>	
06	Technical write-up/ presentation on the offered system	
07	Qualification documents as per <b>Para 2 of Annexure II</b>	