

गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड
Garden Reach Shipbuilders & Engineers Limited



Tender Document
For AMC on Ship Design Software
(NAPA Ship design Software package)

रक्षा मंत्रालय, भारत सरकार का उपक्रम / (A Govt. of India Undertaking, Ministry of Defence)
GRSE Bhavan, 61 गार्डन रीच रोड, कोलकाता-700024 / 61, Garden Reach Road, Kolkata - 700 024
Home Page : www.grse.in ; CIN: L35111WB1934GOI007891



(Tender No.: NCM/ADA/IMP/ST/3Y AMC NAPA Software/ET-3230)

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Garden Reach Shipbuilders & Engineers Limited

(A Govt. of India Undertaking Under Ministry of Defence / भारत सरकार का उपक्रम रक्षा मंत्रालय)
43/46 गार्डेन रीच रोड, कोलकाता - 700 024 / 43/46 Garden Reach Road Kolkata - 700 024
CIN No: L35111WB1934GOI007891

Notice Inviting Tender (NIT)

(Instructions to Bidders is placed at Annexure I)

Tender No.: NCM/ADA/IMP/ST/3Y AMC NAPA Software/ET-3230

Date 28-06-2025

Garden Reach Shipbuilders & Engineers Limited invites electronic bids through its website under two bid system. The brief of NIT is given below.

1. Two Bid Offers: Offers are invited in two bid system through GRSE E-Procurement mode.

2. Last date of Receipt of Tender on portal: 08-07-2025, 12.00 Hrs. (IST)

3. Date & Time of opening of Tender: 09-07-2025, 14.00 Hrs. (IST)

4. Description of Material (in brief):

AMC Contract for Ship Design Software (NAPA SW Ship Designing software package).

5. Tender Download and Bid submission website: <https://eprocuregrse.co.in>

6. Bid Currency: Foreign Bidder / Vendor shall quote price of merchandise / services in any one of following currency, (i) Indian Rupees (INR), (ii) US Dollar (USD) (iii) EURO or (iv) Great Britain Pound (GBP). Bidder shall select any one of the referred currencies during submission of their Price Bid and same shall be mentioned in their Techno commercial Bid (Part-I). The Currency may vary depending on type of material.

6(a) Indigenous Bid currency: Indian Bidder / Vendor shall quote price of merchandise / services in Indian Rupees (INR) only.

7. Portal and E-Tender Guidance:

7(a) Registration in GRSE e-portal is mandatory to participate in all GRSE e-tenders.

7(b) Procedure for registration to Final bid submission is available on the right corner of e-portal home page (<https://eprocuregrse.co.in>) vide link "Bidders Manual Kit". Bidder may download manual kit for detail procedure. The brief for registration in GRSE e-portal link - mentioned below,

7(b-i) Go to the URL / Link: <https://eprocuregrse.co.in>

7 (b-ii) On that page go the "online bidder enrolment" link (just below "login" bottom right side of the page).

7(b-iii) Do the registration process complete, (filling the details of registration form)



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7(b-iv) Generate your password from Forgot or Generate password in Home page

7(b-v) Signing the DSC (Digital Signature Certificate) with the login and password.

8. Bidders shall go through the complete NIT and its Annexures / attachments to respond / bid accordingly. Bid shall be complete in all respects and shall be submitted with requisite information and Attachments. It shall be free from any ambiguity. For preparation of Bids, Bidders are expected to go through the complete bidding / tender documents carefully. The bidding / tender documents includes all the annexures and appendices are herewith enclosed together with this tender notice.

9. Following Annexures are enclosed along with this Tender Notice. All Annexures form part of this Tender:

Annexure – I	:	Instructions to Bidders (ITB)
Annexure – II	:	SOTR / TSP
Annexure - III	:	Commercial Terms and Conditions
Annexure - IV	:	Commercial Acceptance Matrix
Annexure - V	:	Technical Bid

Sr. Manager (Import- Export)

M/s. Garden Reach Shipbuilders & Engineers Limited,
GRSE Bhavan, 61 Garden Reach Road,
Kolkata-700024, West Bengal (India).



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Annexure - I

Instructions to Bidders

e-Tender No.	: NCM/ADA/IMP/ST/3Y AMC NAPA Software/ET-3230
Item	: AMC of Ship Design Software (NAPA)
Indent Nos.	: 1100003725

The Instruction to Bidder is Mandatory and Binding to All Bidders.

A.1 Two Parts Bid Clause: Bids are required to be submitted in TWO parts (Techno-Commercial bid & Price bid) in e-procurement mode through our website (<https://eprocuregrse.co.in>) wherein tender documents (all Data Sheets, SOTR, Annexures etc. forming part of tender) are available for download. Bidders need to download tender documents from the e-portal, fill-up and upload the same, using their Digital Signature Certificate (DSC). Bidders are required to obtain individual Digital Signature Certificate (DSC) from concerned department / authorise agency of Indian Government in order to participate in the GRSE e-tender. Bidders are to submit their bids in the prescribed template in the e portal by using their DSC before due date and time. Foreign bidder is to obtain DSC from Indian Competent Authority through their Indian representative. Foreign bidder may contact Indian Embassy in their country for getting assistance to acquire DSC. All pages of the bids, supporting documents etc. are to be signed by authorized signatory in each page and company seal should be affixed on each page.

A.2 Opening of Bids

A2 (i) Part I Bid (Techno-Commercial bid) Opening: First, Part I Bid (Techno-Commercial bid) shall be opened online at appointed date and time.

A2 (ii) Part-II Bid (Price bid / Item Rate BOQ) Opening: Price bids of those Bidders, who have been considered qualified and whose Techno-commercial Bid is found to be responsive, will be opened online. The participating bidders will be able to view the bid prices of all the bidders after online opening of Price Bids by Purchaser on the e-tender portal.

A3 Contract Negotiation:

A3 (a) Technical and Commercial Negotiation: Technical and Commercial Negotiation shall be conducted by GRSE on as required basis after opening of Part I Bid (Techno-Commercial bid) and before opening of Part-II Bid (Price bid / Item Rate BOQ). Bidder must note that negotiation shall normally be conducted for those terms and conditions which are not agreed by Bidder in their bid documents.

A3 (b) Price Negotiation: Price Negotiation shall be conducted by GRSE on as required basis after opening of Part-II Bid (Price bid / Item Rate BOQ).



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A3 (c) Clarification on Bid: During evaluation of bid, the Buyer may, at his discretion, ask the Bidder for clarification on his bid. No clarification on the initiative of the bidder will be entertained after last closing date of bid.

A.4 Award of Contract / Purchase Order / LOA: The Contract / Purchase Order / LOA shall be awarded to Bidder whose bid is technically, commercially and financially (price wise) acceptable to Purchaser without prejudice to other terms and conditions of NIT and tender documents.

A.5 Bid Modification: Modification in bids, if any, is to be made by bidders prior to the last tender closing date & time.

A.6 Cost of Bidding: The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Buyer will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

A.6 Corrigendum / Amendment to Bidding Documents: The corrigendum / amendment to bidding documents will be posted on the e-tender portal only for viewing by the Bidder. The amendments will be binding on Bidders and it will be assumed that the information contained therein will have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments, if any.

A.7 Language of Bid: The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Buyer, shall be written in English language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English. In such case for purposes of interpretation of the Bid such translation shall govern.

A.8 Correction of Errors: Bids determined to be responsive will be checked for any arithmetic error. Errors will be corrected as follows:

A.8 (a) Where there is a discrepancy between the rates in figures and in words, the rates in words will govern.

A.8 (b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

A.9 Participation restriction: This is a Limited Tender enquiry, participation in this tender against invitation only. Only nominated supplier / service provider / OEM of the item, merchandise is eligible to participate the tender. Offer / Bids received from others (i.e. without nomination) will summarily be rejected.

***** **END** *****