



# गार्डेन रीच शिपबिल्डर्स एण्ड इंजिनियर्स लिमिटेड Garden Reach Shipbuilders & Engineers Limited

(A Govt. of India Undertaking – Ministry of Defence)

CIN NO. : L35111WB1934GOI007891

Regd. & Corporate Office: GRSE Bhavan, 61, Garden Reach Road, Kolkata - 700024

## EMPLOYMENT NOTIFICATION NO. 2023/05(P)

Date of Publication – 26 Dec 2023

### ENGAGEMENT OF ASSISTANT PROJECT ENGINEERS

GRSE Ltd. is one of the premier Defence Shipyards and Mini Ratna, Category-I Company. It is effectively contributing to the defence preparedness of the country by building different sophisticated and state-of-the-art warships. The Company invites applications from interested Graduate Apprentices and Technician Apprentices trained in the ongoing batch in GRSE under the provisions of the Apprentices Act, 1961, as amended from time to time for the following posts in various disciplines **on contractual basis for a period of two years:**

**Last date of submission of Application: 31 January 2024**

<u>Sl. No.</u>	<u>Name of Post</u>	<u>Consolidated Remuneration per month</u>	<u>Max. Age</u>	<u>No. of Posts/ Reservation</u>	<u>Discipline</u>	<u>Minimum Qualification</u>
(A)	Assistant Project Engineer-I  <i>(On contractual basis for a period of 02 years)</i>	<u>1<sup>st</sup> year</u> Rs.30,000/- <u>2<sup>nd</sup> year</u> Rs.35,000/-	28 years	07 (UR-5, SC-1, OBC-1)	- Mechanical Engg. - Electrical Engg. - Civil Engg. - CS&IT	Graduate Engineers undergoing 01 year Graduate Apprenticeship training in GRSE
(B)	Assistant Project Engineer-II  <i>(On contractual basis for a period of 02 years)</i>	<u>1<sup>st</sup> year</u> Rs.25,000/- <u>2<sup>nd</sup> year</u> Rs.30,000/-	28 years	07 (UR-5, SC-1, OBC-1)	- Mechanical Engg. - Electrical Engg. - Civil Engg. - CS&IT - Electronics & Telecom Engg	Diploma Engineers undergoing 01 year Technician Apprenticeship training in GRSE

UR=Unreserved; SC=Scheduled Caste; ST=Scheduled Tribe; OBC=Other Backward Class;

#### 1. MAXIMUM AGE LIMIT

Upper age limit for applicants will be 28 years as on 31 Jan 2024. Age relaxation for SC/ST/OBC/PwBD candidates as per Govt. directives will be applicable.

#### 2. MODE OF SELECTION

- Selection process will be conducted as per the extant policy of the Company.
- Selection will be through a written test followed by an interview.
- The apprentice on selection will be allowed to join only on successful completion of Apprenticeship training in GRSE.

#### (A) Written Test

- Written Test will be scheduled **tentatively** in the month of February / March 2024 at **Kolkata**.

- (ii) The schedule of written test and other details will be emailed to the candidates / applicants to the mail id provided by the candidates.
- (iii) Pattern of Written Test will be as follows:

<u>Type of Question</u>	<u>No. of Questions</u>	<u>Marks</u>	<u>Remarks</u>
PART-A • General Knowledge, Aptitude, Mental ability, Data analysis, General English, Numerical ability & Reasoning	25	25	<ul style="list-style-type: none"> <li>• Duration of Written test – 120 minutes</li> <li>• Question paper type - Objective type with Multiple Choices Questions (1 mark each).</li> <li>• Qualifying marks: Overall 35% marks in written marks (out of 85) for UR/EWS category and 30% marks for SC/ST/OBC/ PwBD categories</li> </ul>
PART-B • Engineering disciplines- Mechanical, Electrical, E&TC, CS&IT, Civil (as applicable)	60	60	
TOTAL	85	85	

**(B) Interview**

- (i) Candidates will be shortlisted for interview based on performance in written test.
- (ii) The schedule of the interview and other details will be e-mailed to the shortlisted candidates to the email id provided by the candidates.
- (iii) Candidates will appear for interview of total 15 marks with qualifying criteria as 35% marks (for UR/EWS category) and 30% marks (for SC/ST/OBC/PwBD categories).

**(C) Final Selection**

- (i) Candidates have to qualify in both written test and Interview.
- (ii) Final merit list will be prepared based on total marks (out of 100 marks) secured by the candidates in written and interview.
- (iii) Medical fitness by company's medical officer and police clearance certificate will be required for joining.

**3. TERMS OF ENGAGEMENT & ALLOWANCES**

- (i) The Graduate Apprentice will be engaged as Assistant Project Engineer-I and Technician Apprentice will be engaged as Assistant Project Engineer-II.
- (ii) Assistant Project Engineer-I and Assistant Project Engineer-II will be engaged on contractual basis for a period of 02 years only. The contract will be terminated automatically on completion of 02 years tenure.
- (iii) After completion of the tenure, based on individual's performance and Company's Operational requirement, GRSE may re-engage the Assistant Project Engineer-I / Assistant Project Engineer-II as Project Engineer I/ Project Engineer II respectively (on contractual basis) further for maximum period of 02 years.
- (iv) PF and other Statutory benefits will be admissible as per the provisions of the concerned Acts/ rules.
- (v) The engaged personnel have to obtain insurance for self with medical cover of minimum Rs. 2 lakhs and life coverage of minimum Rs. 5 lakhs at the time of joining and the same to be renewed by the individual by paying the premium amount every year. An amount of Rs.12,000/- per year will be paid towards expenses for Medical Insurance premium, Life Insurance premium, attire allowance etc.
- (vi) Assistant Project Engineers / Project Engineers Employees engaged on contractual basis neither can claim permanency nor claim recruitment / absorption in any grade on permanent roll on expiry of the contractual period.

**4. RESERVATION**

- (i) Reservation for SC/ ST/ OBC/ PwBD as applicable has been indicated against each post. However, candidates from reserved category fulfilling eligibility criteria may also apply for the posts earmarked for UR as per Government Rules.

- (ii) Persons with Benchmark Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in The Rights of Persons with Disabilities Act, 2016 having minimum 40% or more disabilities in the category as the case may be.
- (iii) Category (SC/ST/OBC/PwBD) once entered in the Application form will not be allowed to be changed and no benefit of other category will be admissible later on.
- (iv) OBC candidates at the time of interview have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC (non-creamy layer) certificate by the Component Authority should be issued in the current year (2023-24).
- (v) Candidates will get the benefit of reservation under EWS only on production of an Income and Asset Certificate issued by a Competent Authority in the prescribed format. The Income and Asset Certificate issued by a Competent Authority in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS.
- (vi) SC/ST/OBC candidates applying for a post where there are no vacancies in their respective reserved categories, will be treated as General candidates and no relaxation in any criteria will be applicable to these candidates. However, they may indicate their actual category in the Application.

## 5. APPLICATION PROCEDURE

- (i) The notification along with the application format will be available on '**Career section**' of GRSE website [www.grse.in](http://www.grse.in). **Any further update/ Corrigendum/Addendum, if any will be issued in GRSE website only.**
- (ii) Applicant should fill in the application form and send it along with the following documents:
  - (a) 10<sup>th</sup> SSLC/ Matriculation Certificate for Proof of Age
  - (b) All qualifying Degree / Diploma certificates
  - (c) Consolidated Marksheets / All Semester Mark Sheets of Engineering Degree / Diploma exam.
  - (d) Apprenticeship Contract Form
  - (e) Disability Certificate (if applicable)
  - (f) Category/ Caste Certificate (if applicable)
  - (g) Proof of identity – Aadhar/ Voter ID/ Driving license
- (iii) There will be no application fees.
- (iv) The applications complete in all aspects along with self-attested copies of above mentioned documents may be sent to '**DGM(HR)/Recruitment, Human Resource Department, Garden Reach Shipbuilders & Engineers Limited (61 Park Unit), 61, Garden Reach Road, Kolkata - 700024 by Speed Post**, so as to reach within **31 Jan 2024**. The envelope containing the application and supporting documents should be super-scribed with "**GRSE EN No. 2023/05 (APE)**" and "**Post Applied for \_\_\_\_\_**".
- (v) Please note that candidature of the candidate is liable to be cancelled if he / she submit more than one application for same post.
- (vi) GRSE will not be responsible for any delay / loss in postal transit of any application or communication.
- (vii) The test city / schedule of selection process may be changed at the sole discretion of the Management.
- (viii) **All correspondence with candidates shall be done through e-mail only. All information regarding Written Test Admit Card, Interview Call Letter etc. shall be provided through e-mail provided by the candidates in their application.** Responsibility of receiving, downloading and printing of Admit Card/ Call Letter or any other information shall be of the candidate only. GRSE will not be responsible for any loss of e-mail sent, due to invalid/wrong e-mail ID provided by the candidate or delivery of e-mails to Spam/Bulk mail folder for delay/ non-receipt of information if a candidate fails to access his/her mail/website in time or DND activated mobile no. etc.

## 6. GENERAL TERMS AND CONDITIONS

- (i) Candidates must be a citizen of India
- (ii) The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the eligibility criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely considered for selection process. Applications received after the last date for submission will not be considered.

- (iii) Applications that are incomplete or not in the prescribed format or, without the required enclosures or not meeting the eligibility criteria as specified in the advertisement, will be summarily rejected without assigning any reasons and no correspondence in this regard will be entertained.
- (iv) GRSE reserves the right to fill up all the posts based on suitability or increase / decrease the number of posts to be filled up or cancel any post or even cancel the whole process of recruitment without assigning any reason. In such cases the reservations will be as per the Govt. guidelines.
- (v) Option of Hindi medium shall be given in interview.
- (vi) If selected, the candidates can be posted to any Unit / Project / location of the company.
- (vii) **Outstation candidates appearing in Written test or Interview at Kolkata will not be paid Travelling Allowance (TA). However, GRSE may decide to conduct the interviews through online mode (Video conference).**
- (viii) The decision of GRSE in all matters regarding eligibility, conduct of interview and selection will be final and binding on the candidates and no correspondence will be entertained.
- (ix) Management reserves the right to call for any additional documentary evidence in support of age, caste, education, experience etc. of the applicants.
- (x) **In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith. Hence, candidate must ensure that he/she is absolutely meeting the eligibility criteria and other conditions advertised without any deviation.**
- (xi) Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.
- (xii) Canvassing in any form will result in disqualification.
- (xiii) For any dispute, the Jurisdiction shall be Kolkata.
- (xiv) For any other query, please e-mail to [recruitment@grse.co.in](mailto:recruitment@grse.co.in) .

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