

**MATERIAL RECONCILIATION STATEMENT FOR .....(RUNNING/ FINAL)**

YARD NO .....

P.O. NO. ....

(To be submitted by Sub Contractor)

**A. Material Received by Sub Contractor**

<u>Vide GRSE Challan No</u>	<u>Date</u>	<u>Description</u>	<u>Quantity(KG/MT)</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total Material Received			

**B.**

Less :

1. Material returned by Sub-Contractor vide Challan No. & date duly received by GRSE.
2. Scrap/ off cuts returned by Sub-Contractor vide Challan No. & date duly received by GRSE.
3. Material retained by Sub-Contractor, if any as per approval of ..... Dt. .... (copy attached)
4. Any other reason (specify)

**C. Material Consumed (A – B)****D. Actual Weight delivered  
Sub-Contractor's Challan No.**

- 1.
- 2.

(Weighment certificate enclosed / Weighment certified)

**E. Difference (C – D)****F. Analyzing Difference.**

- a) Cutting Loss (-)
- b) Welding Deposition(+)
- c) Any Other

Difference reconciled i.e. C - D = E and MRS Certified.

\_\_\_\_\_  
SUB – CONTRACTOR\_\_\_\_\_  
SM (H – PLG)/ AGM(MW)/AGM(IA)**NOTE :**

1. If any material is received delivered in any other unit of measurement than KG/MT, converted KG/MT has to be certified by PM/PL of the concerned project / DGM (HPR).
2. Certification of MRS will be done on the basis of challan attached and certification by PL/DGM (HPR) on MRS submitted by the Party.
3. Challan must indicate the P.O. Number.
4. Purchase Order copy must be enclosed.
5. Sub-Contractor is to submit bill for final stage payment with certified MRS.
6. Separate MRS to be submitted for different type materials, such as Steel , Aluminium.....