

**Garden Reach Shipbuilders & Engineers Ltd.**  
**Technical Training Centre**  
**(12 Months Pre-Sea Training Course - TME/GME Training)**

**Session September - 2021**

**1. Course Particulars:**

- 1.1. Course : **GME/TME**
- 1.2. Qualification : Degree in Mechanical Engg./ Mechanical & Automation Engineering/Naval Architecture; approved by AICTE/UGC.
- 1.3. Course Duration : One year
- 1.4. Training Fee (Non-residential) : Rs.1,82,000/- for others & Rs. 1,72,900/- for SC/ST candidates.
- 1.5. Application fee : Rs. 1,000/- through Demand Draft, application fee is exempted for SC/ST candidates.
- 1.6. Number of Seats : 50
- 1.7. **Last date** : Application duly filled & complete in all respect should reach **on or before** \_\_\_\_\_ to the **In-charge (TTC), GRSE Ltd., 5, DR. R. N. Tagore Road, (Near Dunlop Bridge) Kolkata-700056. Consideration of applications received after due date will be at the sole discretion of Management.**
- 1.8. Commencement of Training : **1<sup>st</sup> September 2021.**
- 1.9. The course is approved by The Director General of Shipping, Mumbai, Govt. of India.

**2. Entry Standard/Eligibility:**

- 2.1. Candidates should be of Indian Nationality.
- 2.2. The age limit for selection is 28 years as on the date of commencement of the course. (Born after 01/09/1993, age relaxation for SC/ST & OBC candidates as per prevailing Govt. rules).
- 2.3. The Educational standards presently specified by the Administration is a Degree in Mechanical Engineering / Naval Architecture / Mechanical & Automation Engineering from college approved by all India Council of Technical Education (AICTE) /UGC with minimum 50% marks in final year of engineering. (Sandwich Courses are not acceptable).

**Note:** As per guideline of D. G. Shipping, candidates having degree in “**Mechanical & Automation Engineering**” shall have to be passed the Heat Engines (written paper) for Marine Engineer Officer (MEO) Class IV Part A, conducted by MMD(s), after successful completion of the TME/GME course at GRSE. Upon passing the examination, candidates will be exempted from MEO Class IV Part-A. Subsequently the candidates may appear for Thermodynamics & Heat Transmission (written paper) for MEO Class II Part A in due course.

2.4. The candidate should have minimum 50% of marks in English in any of the following examinations: -10<sup>th</sup>/12<sup>th</sup>/Degree.

**3. Medical Fitness:**

- 3.1 Candidates shall be declared physically fit by D.G. Shipping approved Doctor as per M. S. Rule.
- 3.2 Medical Fitness Certificate from Doctor approved by D. G. Shipping, Mumbai, shall be submitted at the time of admission, if selected. The addresses of D. G. Shipping approved doctors are available at D.G.S. website [www.dgshipping.gov.in](http://www.dgshipping.gov.in).

4. **Course Fee:**

4.1. Training Fee is Rs. 1,82,000/- for other than SC/ST & Rs.1,72,900/- for SC/ST candidates, inclusive of all taxes & duties, which is non-residential, to be paid in form of Demand Draft favouring **Garden Reach Shipbuilders & Engineers Ltd.** on any bank payable at **Kolkata**, at the time of admission if selected. Training fee will **not** be refunded after enrolment even in case any candidate discontinues his training or terminated from training due to misconduct or documents submitted are found improper.

4.2 Following fees are to be borne by the candidate, in addition to the training fee mentioned above, in between the training period, which are statutory requirements as per D. G. Shipping:

i) Cost of TAR book & training manual - Rs. 1320/- (approx.) (processed by GRSE).

ii) CDC enrolment fee - Rs.700/- (approx.)

iii) Fee for INDoS No. - Rs. 1200/- (approx.) + GST-18% (processed by GRSE).

iv) Fees for STCW courses - Rs. 10,000/- (approx), since GRSE do not conduct STCW course. The trainees have to attend following STCW courses which are compulsory for successful completion of the pre-sea training course(GME/TME):

**(a)** Personal Safety and Social Responsibility (PSSR). **(b)** Elementary First Aid (EFA).

**(c)** Personal Survival Techniques (PST). **(d)** Fire prevention and Fire Fighting (FPFF).

**(e)** Security Training for Seafarers with Designated Security Duties (STSDSD).

In addition to above official dress, boiler suit, safety shoes & safety helmet are to be borne by candidate separately.

5. **Selection Process:** Candidates will be called for admission/verification of original documents based on merit list prepared as per the marks obtained in **final year** (i.e. average of 7<sup>th</sup> & 8<sup>th</sup> semester) of engineering degree, subject to fulfilment of other eligibility criteria.

6. **Conduct & Discipline:**

6.1 The Trainees shall abide by the rules and regulations of GRSE Ltd. A copy of Conduct and Discipline Rules for Marine Engineering Trainees will be handed over to trainees on joining.

6.2 **Ban on Ragging:** Strict measures shall be enforced to prevent ragging. Strict, prompt, and strongest possible action shall be taken against anyone found involve in ragging.

7. Management reserves the right to cancel the whole process or part of the process without assigning any reason. In that event the application fees paid by the candidates shall not be refunded.

8. **Certificates & testimonials (self-attested) required along with the application form:**

i. Nationality proof (Any one: PAN card, Voters Identity Card, Adhar Card & Driving License etc.)

ii. Passport is mandatory.

iii. 10<sup>th</sup> std. mark sheet & certificate as proof of Date of Birth.

iv. 12<sup>th</sup> std./I.Sc, Diploma mark sheet(s) & certificate (for parallel entry candidates).

v. B.E./B.Tech. consolidated mark sheet/mark sheets of all semester.

vi. B.E./B.Tech. Final/Provisional degree certificate from college/university.

vii. Bonafide & AICTE/UGC approval letter from college with approval No. & date, as per the format attached below.

viii. SC/ST/OBC certificate, if applicable and Xerox copy of Passport.

ix. Application fee of Rs. 1000/- through Demand Draft in favour of "**Garden Reach Shipbuilders & Engineers Ltd.**", payable at **Kolkata** as applicable.

9. **Candidates to register themselves with the Maritime Training Institute desire to join for Pre Sea Training. To know the procedure for registration they should follow the DGS Training Circular No. 08 of 2019 Date: 30.04.2019. To know details about course and the process of registration the candidate shall go to DGS website [www.dgshipping.gov.in](http://www.dgshipping.gov.in) then go to Shipping Notices- DGS Circular- Training Circulars- Training Circulars- Notice No. 08 of 2019. This is mandatory.**

10. Candidates to complete Shipboard Training of not less than 6 months while sailing as Trainee Marine Engineer after completing one year Pre sea Training at Institutes as per DGs Circular 18 and 20 of 2020. Final certificate of Structured Shipboard Training Programme will be issued on successful completion of 12 months pre sea training and Shipboard training.

**Application Format for 12 months Pre-sea training course(TME/GME)**

**Session: September - 2021**

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1. Name of the candidate.....,
2. Father's Name.....,
3. Date of Birth (DD/MM/YYYY).....,
4. Age as on (01/09/2021).....YY.....MM.....DD
5. Nationality..... 5. Marital Status..... Whether belongs to SC/ST/OBC: .....
6. Contact details: a) Permanent Address .....
- .....
- b) Communication Address with pin Code: .....
- .....
- Mobile No.: ..... Telephone No. with STD code: .....
- E-Mail Address (in block letters) : .....

7. % age of marks in English at 10<sup>th</sup> Std. /Equivalent....., at 12<sup>th</sup> Std. / Equivalent.....

8. Details of BE/B.Tech./equivalent degree course:

| Engineering degree | Discipline | Name of Institute/College | University | Year of Passing |
|--------------------|------------|---------------------------|------------|-----------------|
|                    |            |                           |            |                 |

9. Performance:

(Note-Where only grades are mentioned, specify equivalent % age of marks with proof of calculation method)

| Year/<br>Marks<br>details | 1 <sup>st</sup> Year |    |       | 2 <sup>nd</sup> Year |    |      | 3 <sup>rd</sup> Year |    |      | Final year |    |      |
|---------------------------|----------------------|----|-------|----------------------|----|------|----------------------|----|------|------------|----|------|
|                           | MM                   | MO | % age | MM                   | MO | %age | MM                   | MO | %age | MM         | MO | %age |
| Odd Sem.                  |                      |    |       |                      |    |      |                      |    |      |            |    |      |
| Even Sem.                 |                      |    |       |                      |    |      |                      |    |      |            |    |      |
| <b>Total</b>              |                      |    |       |                      |    |      |                      |    |      |            |    |      |

\* MM- Maximum Marks, MO-Marks obtained, % age- percentage of marks obtained

10. Application fee Details: DD No. \_\_\_\_\_ Date \_\_\_\_\_ Amount Rs. 1000/- (In favour of **Garden Reach Shipbuilders & Engineers Ltd.**, payable at **Kolkata**)

**Declaration**

I declare that the above information is correct and complete to the best of my knowledge and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information, my training shall be liable for termination without notice & compensation.

Date :

Place :

\_\_\_\_\_  
Signature

# College letter Head

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Ref. No. ....

Date.....

## **TO WHOM SO EVER IT MAY CONCERN**

This is to certify that Mr.....S/o Mr. .... having registration No..... is/was a Bonafide student of this institute/college during the period..... He has successfully passed the degree examination in..... held in the month of .....

His conduct and character were good throughout the course in this college.

Further certified that the said course and the college is approved by the All India Council of Technical Education (AICTE)/UGC New Delhi, vide letter No. ....

Dated..... and the validity of the AICTE approval covers the entire duration of the course that the candidate attended.

Principal

College seal