

GARDEN REACH SHIPBUILDERS & ENGINEERS LTD.

(A Government of India Undertaking, Ministry of Defence)
Regd. Office: 43/46, Garden Reach Road, Kolkata – 700024

EXPRESSION OF INTEREST

1. Expression of interest is invited from reputed Govt. / PSUs / Autonomous Bodies / Societies registered under the society registration Act. (xxi) 1860 for providing comprehensive online recruitment portfolio solution in respect of all categories of employees of GRSE. The agency should have conducted / completed minimum three similar assignments in Govt. / Public sectors in last 5 years whose manpower strength is more than 3000. The agency must have earned more than Rs. 2 crores revenue from recruitment consulting practice in India during last three years ending on 31.03.2013. The agency should be operating in India for at least 5 years ending 31.03.2013. The interested agencies having such expertise may apply giving the details in the following format:

1.	Name of the Agencies / Consultants	
2.	Postal address	
3.	Phone Number	
4.	Mobile No. of the Contact Person	
5.	E-mail ID	
6.	Experience details for last 5 years specifically with PSUs/Govt. Sector detailing work profile.	
7.	Documents in support of the experience	
8.	Revenue from recruitment consulting practice (Rs. Crores) for the last three years.	
9.	Details of manpower strength of the companies where the agency has associated with in providing recruitment portfolio solutions for the last 3 years.	
10.	Copy of Audited Financial Report for last 3 years ending with 2012-13	

2. The scope of the work and the time frame is given for information of all the interested bidders : –

(a) Scope of Work

Sl. No.	Activities	Details of job to be undertaken
A	Advertisement	1. To provide details of Post Box and web portal link details to GRSE for including in the advertisement.
B	Development of Online Registration Portal	1. To develop a dedicated web based online portal exclusively for the specific recruitment project based on the advertisement finalized by GRSE without disclosing the name of the agency. The Portal has to be mandatorily linked to the GRSE official website, such that candidates can access all relevant information and uplodation through GRSE website and not through the third party website.
		2. To update the information on the online portal regularly for information to candidates and maintain till the completion of the project.
		3. To provide necessary connectivity with adequate bandwidth.
		4. To maintain the server for the total duration of the project.
		5. To design and develop online application form to be used by the candidates for submitting their online applications through GRSE website including capturing of photograph and signature.

